

# City of Pacific Grove, California

## City Council Policy

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Nomination of the Mayor Pro Tempore	000-28	February 15, 2023	1 of 1

### **PURPOSE:**

This policy establishes the nomination procedure for appointing the Mayor pro tempore.

### **POLICY & PROCEDURE:**

#### **1. Nomination of the Mayor pro tempore**

Pursuant to PGMC Section 2.05.050(c) The procedure for nominating the Mayor pro tempore shall be prescribed by City Council Policy.

#### **2. Nomination Procedure**

- The choice of Mayor pro tempore must be by four (4) affirmative votes.
- Any single Councilmember can nominate another member, including themselves, to be chosen as Mayor pro tempore.
- Multiple nominations can be made, until a motion to close nominations is made, and seconded, and receives a majority vote.
- Upon the close of nominations, Councilmembers – by roll call – are asked to cast a single vote by the name of a candidate.
- If one nominee receives four (4) affirmative votes, that person is deemed chosen as Mayor pro tempore.
- If no single candidate receives four (4) affirmative votes, a new round of nominations is made, and the process is repeated until one candidate receives four (4) affirmative votes.

Adopted February 15, 2023 - Minute Order