1. Call to Order- 3:00 p.m.

2. Roll Call
   HRC Members: Claudia Sawyer (Chair), Mark Travaille, Joseph Rock (Vice-Chair), Jill Kleiss (Secretary), Wilda Northrop, Mimi Sheridan, Rick Steres

3. Approval of Agenda

4. Approval of HRC Minutes
   a. March 28, 2018 Minutes
      Recommended Action: Approve minutes.

5. Public Comments
   a. Written Correspondence
      Communications relevant to HRC jurisdiction, but not related to a matter on this agenda, are attached under this agenda item.
   b. Oral Communications
      Comments from the audience will not receive HRC action. Comments must deal with matters subject to the jurisdiction of the HRC and will be limited to three (3) minutes. Comments regarding agenda items shall be heard prior to the consideration of such items at the time such items are called. Whenever possible, letters should be submitted to the HRC in advance of the meeting.

6. Reports of Council Liaison

7. Items to be Continued or Withdrawn
   None.

8. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-235: 514 11th St.
      Description: Initial Historic Screening
      Applicant/Owner: Aaron Tollefson/Gary Pieroni
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.
   b. Initial Historic Screening Request No. IHS 18-315: 850 Bayview Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Nicole Bulich/same
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.
9. Regular Agenda

a. **Initial Historic Screening Request No. IHS 18-0170 – 990 Benito Ct.**
   Description: Initial Historic Screening
   Applicant/Owner: Hanns R. Irvin/Adelheid E. Irvin Trust
   CEQA status: Not a project under CEQA
   Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
   Recommended action: Discuss and take appropriate action.
   *Continued from March 28, 2018.*

b. **Architectural Permit (AP) and Sign Permit (SP) #18-307 – 572/574 Lighthouse Avenue**
   Description: To allow a commercial building located on the City’s Historic Resources Inventory to replace nine damaged windows with in-kind wood windows, to replace the existing gate with new wooden glazed doors, to paint the exterior façade and trim, to replace aluminum gutter and scupper with pre-patinated copper, to replace exterior lighting, and to allow new signage of 5.6 square and 0.65 square feet.
   CEQA Status: Categorical Exemption, Section 15331, Class 31
   Staff Reference: Wendy Lao, Associate Planner
   Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

c. **Architectural Permit (AP) and Historic Preservation Permit (HPP) #18-222 – 142 18th Street**
   Description: To allow an existing 1,316 gross square feet single-family residence located on the City’s Historic Resources Inventory to extend the front porch by 6 feet to the north, for a total of a 30 square feet front porch addition, and to replace two kitchen windows with larger wood casement windows on the south elevation.
   CEQA Status: Categorical Exemption, Section 15331, Class 31
   Staff Reference: Wendy Lao, Associate Planner
   Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

d. **Architectural Review Guidelines for Downtown Commercial Buildings**
   Description: Discussion of proposed design guideline for Pacific Grove Commercial-Downtown zoning district.
   Staff Reference: Mark Brodeur, Director of Community & Economic Development Department
   Recommended Action: Receive as information and provide comments.

10. Reports of HRC Members

11. Reports of Staff