1. **Called to Order at 3:00 p.m.**

2. **Roll Call**
   HRC Members Present: Claudia Sawyer (Chair), Mark Travaille, Joseph Rock (Vice-Chair), Jill Kleiss (Secretary), Wilda Northrop, Mimi Sheridan, Rick Steres

3. **Approval of Agenda**
   Chair Sawyer requested to move item 9.d (i.e. Architectural Review Guidelines for Downtown Commercial Buildings) to item 9.a on the Regular Agenda.

   On a motion by Member Rock, seconded by Member Steres, the Committee voted 7-0-0 to approve the agenda as amended. Motion passed.

4. **Approval of HRC Minutes**
   a. March 28, 2018 Minutes
      Recommended Action: Approve minutes.

      On a motion by Member Steres, seconded by Member Rock, the Committee voted 6-0-1 (Member Kleiss abstain) to approve the March 28, 2018 HRC Minutes. Motion passed.

5. **Public Comments**
   a. Written Correspondence
      None.

   b. Oral Communications
      Lisa Ciani, resident, informed the Committee about the upcoming 2018 Steinbeck Festival and the History Slam event on April 29, 2018 sponsored by the National Steinbeck Center and the Japanese American Citizen League.

6. **Reports of Council Liaison**
   Councilmember Peake informed the Committee regarding actions taken by the City Council including the preliminary approval of the Capital Improvement Program (CIP) budget. Councilmember Peake also informed Committee members regarding a few upcoming City Council items including Historic Resources Inventory Update Request for Proposal (RFP) evaluation, Library Renovation Project, and Short-term Rental Lottery.
7. Items to be Continued or Withdrawn
None.

8. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-235: 514 11th St.
      Description: Initial Historic Screening
      Applicant/Owner: Aaron Tollefson/Gary Pieroni
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   b. Initial Historic Screening Request No. IHS 18-315: 850 Bayview Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Nicole Bulich/same
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory

On a motion by Member Sheridan, seconded by Member Rock, the Committee voted to move items 8.a and 8.b to Items 9.a and 9.b from the Consent Agenda to the Regular Agenda. Motion passed 7-0-0.

9. Regular Agenda
   a. Initial Historic Screening Request No. IHS 18-235: 514 11th St.
      Description: Initial Historic Screening
      Applicant/Owner: Aaron Tollefson/Gary Pieroni
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

      On a motion by Member Sheridan, seconded by Member Steres, the Committee voted 6-0-1 (Chair Sawyer opposed) to determine the subject structure ineligible for the Historic Resources Inventory. Motion passed.

   b. Initial Historic Screening Request No. IHS 18-315: 850 Bayview Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Nicole Bulich/same
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory

      On a motion by Member Rock, seconded by Member Kleiss, the Committee voted 7-0-0 to determine the subject structure ineligible for the Historic Resources Inventory. Motion passed.

   c. Architectural Review Guidelines for Downtown Commercial Buildings
      Description: Discussion of proposed design guideline for Pacific Grove Commercial-Downtown zoning district.
      Staff Reference: Mark Brodeur, Director of Community & Economic Development Department
      Recommended Action: Receive as information and provide comments.
Director Brodeur made a brief presentation. The public comment period was opened. Lisa Ciani stated support for the HRC to comment on the draft guidelines. The public comment period was closed. Members discussed the Guidelines and the possible formation of a Subcommittee at the subsequent meeting.

d. Initial Historic Screening Request No. IHS 18-0170 – 990 Benito Ct.
   Description: Initial Historic Screening
   Applicant/Owner: Hanns R. Irvin/Adelheid E. Irvin Trust
   CEQA status: Not a project under CEQA
   Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
   Recommended action: Request more information.

   Continued from March 28, 2018.

On a motion by Member Sheridan, seconded by Member Rock, the Committee voted 7-0-0 to determine the subject structure ineligible for the Historic Resources Inventory. Motion passed.

e. Architectural Permit (AP) and Sign Permit (SP) #18-307 – 572/574 Lighthouse Avenue
   Description: To allow a commercial building located on the City’s Historic Resources Inventory to replace nine damaged windows with in-kind wood windows, to replace the existing gate with new wooden glazed doors, to paint the exterior façade and trim, to replace aluminum gutter and scupper with pre-patinated copper, to replace exterior lighting, and to allow new signage of 5.6 square and 0.65 square feet.
   CEQA Status: Categorical Exemption, Section 15331, Class 31
   Staff Reference: Wendy Lao, Associate Planner
   Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

   Associate Planner Wendy Lao made a brief presentation. The public comment period was opened. Meritt Hawley, project architect, gave a brief overview of the project. Lisa Ciani spoke in favor of the project. Blake Matheson, property owner, spoke in favor of the project.

   On a motion by Member Travaille, seconded by Member Rock, the Committee voted 7-0-0 to approve the project subject to the following additional condition:

   1. Form a Subcommittee comprised of Members Northrop and Sawyer to work with the project architect to select an alternative exterior light within 30 days from the approval date.

   Motion passed.

f. Architectural Permit (AP) and Historic Preservation Permit (HPP) #18-222 – 142 18th Street
   Description: To allow an existing 1,316 gross square feet single-family residence located on the City’s Historic Resources Inventory to extend the front porch by 6 feet to the north, for a total of a 30 square feet front porch addition, and to replace two kitchen windows with larger wood casement windows on the south elevation.
   CEQA Status: Categorical Exemption, Section 15331, Class 31
   Staff Reference: Wendy Lao, Associate Planner
   Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

   Members Rock and Travaille recused themselves.
Associate Planner Wendy Lao made a brief presentation. The public comment period was opened. Mr. Rock, project architect made a brief presentation. The public comment period was closed.

On a motion by Member Northrop, seconded by Member Kleiss, the Committee voted 5-0-0-2 (Rock and Travaille recused) to approve the permit. Motion passed.

10. Reports of HRC Members
Chair Sawyer commended Committee Member Northrop for winning first place in the Library art competition. Chair Sawyer stated the California Preservation Foundation webinar was very good. Committee Member Sheridan gave a report out on the Historic Resources Inventory Update consultant selection process.

11. Reports of Staff
Wendy Lao, Associate Planner reported the Subcommittee for 149 13th St., Architectural Permit 18-108 met and approved window changes and the permit approval is final. Anastazia Aziz, AICP, Principal Planner stated that Laurel O’Halloran, Associate Planner resigned and her last day is May 18, 2018.

12. Adjourned at 5:00.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

Jill Kleiss, Secretary

6/27/18

Date