1. Called to Order- 3:00 p.m.

2. Roll Call
   HRC Members Present: Claudia Sawyer (Chair), Mark Travaille, Joseph Rock (Vice-Chair), Jill Kleiss (Secretary), Wilda Northrop, Mimi Sheridan, Rick Steres

3. Approval of Agenda
   On a motion by Vice-Chair Rock, seconded by Member Sheridan, the Committee voted 7-0-0 to approve the agenda. Motion passed.

4. Approval of HRC Minutes
   a. July 25, 2018 Minutes
      Recommended Action: Approve minutes.
      On a motion by Vice-Chair Rock, seconded by Member Northrop, the Committee voted 7-0-0 to approve the July 25, 2018 Minutes. Motion passed.

5. Public Comments
   a. Written Correspondence
      None.
   b. Oral Communications
      None.

6. Reports of Council Liaison

   Councilmember Peake informed the Committee regarding actions (including approval of the revised Hotel Durell project) taken by the City Council at its August 15, 2018 meeting.

   Councilmember Peake also informed Committee members regarding a few upcoming City Council items including consideration of an appeal of Planning Commission’s approval of Use Permit #17-1111 to allow a new pole with a small-cell antenna and associated wireless telecommunications facility equipment.

   Councilmember Peake added that the Candidates’ Forum will be held on September 11, 2018, at 5:30 p.m. at the Community Center.

7. Items to be Continued or Withdrawn
   None.
8. Consent Agenda
      **Description:** Initial Historic Screening
      **Applicant/Owner:** Kelly Lesko/same
      **CEQA status:** Not a project under CEQA
      **Staff reference:** Mark Brodeur, Director Community and Economic Development Dept.
      **Recommended action:** Determine ineligible for the Historic Resources Inventory.

   b. Initial Historic Screening Request No. IHS 18-639: 737 Marino Pines Road.
      **Description:** Initial Historic Screening
      **Applicant/Owner:** Megan Julsberger/Carolyn Bitter
      **CEQA status:** Not a project under CEQA
      **Staff reference:** Mark Brodeur, Director Community and Economic Development Dept.
      **Recommended action:** Determine ineligible for the Historic Resources Inventory.

   c. Initial Historic Screening Request No. IHS 18-683: 216 & 218 Cedar St.
      **Description:** Initial Historic Screening
      **Applicant/Owner:** John Carminati/William Parham
      **CEQA status:** Not a project under CEQA
      **Staff reference:** Mark Brodeur, Director Community and Economic Development Dept.
      **Recommended action:** Determine ineligible for the Historic Resources Inventory.

   On a motion by Member Sheridan, seconded by Member Steres, the Committee voted 7-0-0 to approve the Consent Agenda.

9. Regular Agenda
   a. Initial Historic Screening Request No. IHS 18-638: 609 Fountain Ave.
      **Description:** Initial Historic Screening
      **Applicant/Owner:** Cassandra August/Linda Brockan
      **CEQA status:** Not a project under CEQA
      **Staff reference:** Mark Brodeur, Director Community and Economic Development Dept.
      **Recommended action:** Discuss and take appropriate action.

      Anastazia Aziz, Principal Planner, provided a brief verbal report.

      Chair Sawyer opened the meeting for public comment; seeing none, the Chair closed the meeting for public comment.

      The Committee discussed the item.

      On a motion by Vice-Chair Rock, seconded by Member Sheridan, the Committee voted 7-0-0 to find that a determination of ineligibility could not be made. Motion passed.

   b. Draft Downtown Commercial Design Guidelines Review
      **Description:** Discussion of Draft Downtown Commercial Design Guidelines and appoint Subcommittee.
      **Reference:** Subcommittee members Chair Sawyer, Sheridan and Steres
Recommended Action: Discuss, provide comments and timeline for recommendation.

Chair Sawyer reported that the Subcommittee for the Downtown Commercial Design Guidelines Review met with Mark Brodeur, CEDD Director, approximately two weeks ago. Chair Sawyer stated that the Subcommittee discussed holding a community workshop for stakeholder input to be held sometime in October.

c. Historic Resources Inventory Update
Description: Discuss Historic Resources Inventory update project.
Reference: Advisory Group members Chair Sawyer, Sheridan and Steres (Heritage Society rep)
Recommended Action: Discuss and provide comment.

Chair Sawyer provided an update on the August 28th HRI Advisory Group meeting, and the HRI Update process.

d. California Preservation Foundation Webinars
Description: Upcoming Brown Bag webinar
Staff Reference: Anastazia Aziz, AICP, Principal Planner
Recommended Action: Accept as information.

Anastazia Aziz, AICP, Principal Planner, thanked everyone who attended the August 21st webinar and invited Committee members and members of the public to attend the November 8th California preservation Foundation webinar on California and Federal Legislative and Legal Updates for Historic Preservation.

10. Reports of HRC Members

Member Travaille stated that the Heritage Society needs docents for the October 7th Historic Home Tour.

11. Reports of Staff

Anastazia Aziz, AICP, Principal Planner, introduced the new Associate Planner, Alyson Hunter, and informed the Committee that Wendy Lao’s last day of work with the City will be September 5, 2018.

12. Adjourned at 3:31 p.m. Next meeting is on September 26, 2018.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

Jill Kleiss, Secretary

Date