1. Call to Order - 3:02 p.m.

2. Roll Call
   HRC Members: Claudia Sawyer (Chair), Mark Travaille, Wilda Northrop, Mimi Sheridan
   Absent: Joseph Rock (Vice-Chair), Jill Kleiss (Secretary), Rick Steres (Arrived at 3:05pm)

3. Approval of Agenda
   On a motion by Member Sheridan, seconded by Member Northrop, the Committee voted 4-0-3 (Members Rock, Kleiss, and Steres absent) to approve the agenda.
   Motion passed.

4. Approval of the November 28, 2018, HRC Minutes
   On a motion by Member Travaille, seconded by Member Northrop, the Committee voted 4-0-3 (Members Rock, Kleiss, and Steres absent) to approve the November 28th, 2018 Minutes.
   Motion passed.

5. Public Comments
   a. Written Correspondence - None
   b. Oral Communications - None

6. Reports of Council Liaison - None

7. Items to be Continued or Withdrawn - None

8. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-0977 for 1213 Funston
      Description: Initial Historic Screening
      Applicant/Owner: Frances Bellows
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory

   b. Initial Historic Screening Request No. IHS 18-0982 for 240 Sinex Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Allan Aaseh
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory
On a motion by Member Sheridan, seconded by Member Travaille, the Committee voted 4-0-3 (Members Rock, Kleiss, and Steres absent) to approve the Consent Agenda.

Motion passed.

Member Steres arrived at 3:05pm.

9. Regular Agenda

a. Training on “What is Integrity” in the Context of Guidelines for Evaluation of Potentially Historic Properties

   Alyson Hunter, Associate Planner, provided a review of the training materials.

   The Committee Members discussed the item and requested additional training at future meetings.

   Member Travaille asked about the process of removing a home from the Historic Resources Inventory.

10. Reports of HRC Members

   Chair Sawyer gave an update on the progress being made by the Downtown Commercial Design Guidelines Advisory Group.

11. Reports of Staff

   Alyson Hunter, Associate Planner, updated the Committee on the status of the Historic Resources Inventory and upcoming HRI Advisory Committee meeting on January 3rd, 2019.


   APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

   Jill Kleiss, Secretary

   1/23/19

   Date