MINUTES
CITY OF PACIFIC GROVE
HISTORIC RESOURCES COMMITTEE

3:00 p.m., Wednesday, February 28, 2018
Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. Called to Order- 3:00 p.m.

2. Roll Call
HRC Members Present: Mark Travaille, Joseph Rock, Jill Kleiss, Wilda Northrop, Mimi Sheridan, Rick Steres
Absent: Claudia Sawyer

3. Election of Officers
   a. Description: Nominate and elect Officers in accordance with the City of Pacific Grove’s Board and Commission Member Handbook.

      Staff gave a brief presentation and overview of the roles and responsibilities of the Chair, Vice-Chair and Secretary.

      Member Travaille nominated Member Sawyer for the position of Chair. No other nominations were made. On a motion made by Member Travaille the Committee voted 6-0-1 (Sawyer absent) to elect member Sawyer as Chair. Motion passed.

      Member Travaille nominated Member Rock for the position of Vice-Chair. No other nominations were made. On a motion made by Member Travaille, the Committee voted 6-0-1 (Sawyer absent) to elect Member Rock as Vice-Chair. Motion passed.

      Member Rock nominated Member Kleiss for the position of Secretary. No other nominations were made. On a motion made by Member Rock, the Committee voted 6-0-1 (Sawyer absent) to elect Member Kleiss as Secretary. Motion passed.

4. Approval of Agenda

   Vice-Chair Rock requested Item 9.b be removed from the Consent Agenda and added as 10.b to the Regular Agenda and Item 10.b be shifted to Item 10.c. On a motion by Member Sheridan, seconded by Member Steres, the Committee voted 6-0-1 (Chair Sawyer absent) to approve the agenda as amended. Motion passed.

5. Approval of HRC Minutes
   a. January 24, 2018 Minutes
      Recommended Action: Approve minutes.

      On a motion by Member Travaille, seconded by Member Northrop the Committee voted 5-0-1-1 (Chair Sawyer absent, Member Steres abstain) to approve the January 24, 2018 Minutes as amended. Motion passed.
6. Public Comments
   a. Written Correspondence
      One piece of correspondence was received by Ms. Lisa Ciani.

   b. Oral Communications
      Ms. Lisa Ciani spoke regarding application of the Secretary of the Interior Standards to historic resources and the deteriorated sign that was removed on the Recreation Trail.

      Mr. Anthony Ciani acknowledged the expanded responsibilities of the HRC and encouraged proactive work.

7. Reports of Council Liaison
   Councilmember Peake recounted the actions taken at the February 21, 2018 Council meeting.

8. Items to be Continued or Withdrawn
   None.

9. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-0065 – 803 Gate St
      Description: Initial Historic Screening
      Applicant/Owner: Cassandra August/Robin and Graeme Andrew
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   b. Initial Historic Screening Request No. IHS 18-0072 – 860 Jewell Ave
      Description: Initial Historic Screening
      Applicant/Owner: Tracy Richards and Jose Kofman
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

      Upon request by Vice-Chair Rock, item 9.b. was removed from consent agenda and placed on regular agenda as Item 10.b.

      On a motion by Member Steres, seconded by Member Travaille, the Committee voted 6-0-1 (Sawyer absent) to approve the consent agenda. Motion passed.

10. Regular Agenda
    a. Application #: Architectural Permit and Historic Preservation Permit #17-1147
       Address: 164 12th Street, Pacific Grove, CA 93950
       Description: To demolish an existing non-historic 200 square feet detached garage, to be rebuilt with a new 308 square feet detached garage.
       Zone District/General Plan Designation: C-D (Commercial Downtown) / Commercial
       Applicant/Owner: Cecelia McCoy
       CEQA Status: Exempt, Categorical Exemption, Guidelines Section 15331
       Staff Reference: Wendy Lao, Associate Planner
       Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.
Wendy Lao, Associate Planner gave a staff presentation. The Item was opened for public comment. The owner, Ms. Tracy Richards spoke and was available for questions. The public comment period was closed.

On a motion by member Sheridan, seconded by member Travaille, the Committee voted 5-1-1 (Rock opposed, Sawyer absent) to approve the project as recommended by staff. Motion passed.

b. Previously item 9.b. on the Consent Agenda
Initial Historic Screening Request No. IHS 18-0072 – 860 Jewell Ave
Description: Initial Historic Screening
Applicant/Owner: Tracy Richards and Jose Kofman
CEQA status: Not a project under CEQA
Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

On a motion by member Steres, seconded by member Travaille, the Committee voted 5-1-1 (Kleiss opposed, Sawyer absent) to find the structure ineligible for the Historic Resources Inventory because the property does not exhibit the architectural characteristics of the styles described in Section 7.3 of the General Plan or Section IV of the Historic Context statement. Motion passed.

c. Description: Summary of 2017 Initial Historic Screenings
CEQA status: Not a project under CEQA
Staff reference: Anastazia Aziz, AICP, Principal Planner
Recommended Action: Accept as information

Staff gave a brief presentation and overview of the Initial Historic Screenings and Phase 1 or DPR 523 reports received in 2017.

11. Reports of HRC Members
Member Kleiss stated that her residence was selected for the Heritage Society’s Historic Home Tour.

12. Reports of Staff
Staff stated the City has registered for additional California Preservation Foundation webinars and encouraged members to attend. Staff stated that a Request for Proposals to Update the Historic Resources Inventory was posted on February 14, 2018 and closes on March 26, 2018.


APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

Jill Kleiss, Secretary

Date