1. Called to Order- 3:00 p.m.

2. Roll Call
   HRC Members Present: Claudia Sawyer (Chair), Mark Travaille, Joseph Rock (Vice-Chair), Jill Kleiss (Secretary), Wilda Northrop, Mimi Sheridan, Rick Steres

3. Approval of Agenda
   Vice-Chair Rock requested to move item 8e (i.e. 930 Balboa Ave) to the Regular Agenda.
   Chair Sawyer requested to move items 8a, 8c, and 8d (i.e. 406 Grove Acre Ave, 367 Hillcrest Ave, and 1124 Beacon Ave) to the Regular Agenda.

   On a motion by Vice-Chair Rock, seconded by Member Sheridan, the Committee voted 7-0-0 to approve the agenda as amended. Motion passed.

4. Approval of HRC Minutes
   a. June 27, 2018 Minutes
      Recommended Action: Approve minutes.

      On a motion by Vice-Chair Rock, seconded by Member Steres, the Committee voted 7-0-0 to approve the June 27, 2018 HRC Minutes. Motion passed.

5. Public Comments
   a. Written Correspondence
      None.

   b. Oral Communications
      None.

6. Reports of Council Liaison
   Councilmember Peake informed the Committee regarding actions taken by the City Council at its July 11th and July 18th meetings.

   Councilmember Peake also informed Committee members regarding a few upcoming City Council items including hearing of an appeal of the mixed-use project proposed for the site located at 520-522 Lighthouse Ave.
7. Items to be Continued or Withdrawn
   None.

8. Consent Agenda
      Description: Initial Historic Screening
      Applicant/Owner: Aaron Tollefson/Michael Blesley and Josie Wilson
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

      Description: Initial Historic Screening
      Applicant/Owner: Jeff Edmonds/Jason Souza
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   c. Initial Historic Screening Request No. IHS 18-549: 367 Hillcrest Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Doug Howe/June Trachsel
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   d. Initial Historic Screening Request No. IHS 18-551: 1124 Beacon Ave.
      Description: Initial Historic Screening
      Applicant/Owner: JCB Architects FAIA/Hans and Julie Burford
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   e. Initial Historic Screening Request No. IHS 18-552: 930 Balboa Ave.
      Description: Initial Historic Screening
      Applicant/Owner: JCB Architects FAIA/Tony and Jane Abbate
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   Items 8a, 8c, and 8d, and item 8e were removed from the Consent Agenda to the Regular Agenda by Chair Sawyer and Vice-Chair Rock respectively.

   On a motion by Vice-Chair Rock, seconded by Member Steres, the Committee voted 7-0-0 to approve item 8b (i.e. 1313 Lawton Ave) on the Consent Agenda, and the Consent Agenda as amended.

9. Regular Agenda
   a. Previously item 8a on the Consent Agenda
Initial Historic Screening Request No. IHS 18-483: 406 Grove Acre Ave.
Description: Initial Historic Screening
Applicant/Owner: Aaron Tollefson/Michael Blesley and Josie Wilson
CEQA status: Not a project under CEQA
Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

Member Sheridan noted that this house is a good example of a Ranch House.

On a motion by Vice-Chair Rock, seconded by member Sheridan, the Committee voted 7-0-0 to find 406 Grove Acre Ave ineligible for the Historic Resources Inventory because the property has undergone significant alterations to the primary or most visible façade. Motion passed.

b. Previously item 8c on the Consent Agenda
Initial Historic Screening Request No. IHS 18-549: 367 Hillcrest Ave.
Description: Initial Historic Screening
Applicant/Owner: Doug Howe/June Trachsel
CEQA status: Not a project under CEQA
Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

On a motion by Vice-Chair Rock, seconded by Member Steres, the Committee voted 7-0-0 to find 367 Hillcrest Ave ineligible for the Historic Resources Inventory because the property has undergone significant alterations to the primary or most visible façade. Motion passed.

c. Previously item 8d on the Consent Agenda
Initial Historic Screening Request No. IHS 18-551: 1124 Beacon Ave.
Description: Initial Historic Screening
Applicant/Owner: JCB Architects FAIA/Hans and Julie Burford
CEQA status: Not a project under CEQA
Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

On a motion by Member Sheridan, seconded by Member Northrop, the Committee voted 7-0-0 to find 1124 Beacon Ave ineligible for the Historic Resources Inventory because the property has undergone significant alterations to the primary or most visible façade. Motion passed.

d. Previously item 8e on the Consent Agenda
Initial Historic Screening Request No. IHS 18-552: 930 Balboa Ave.
Description: Initial Historic Screening
Applicant/Owner: JCB Architects FAIA/Tony and Jane Abbate
CEQA status: Not a project under CEQA
Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

Chair Sawyer raised question regarding the two Assessor Parcel Numbers (APN’s) for this property.
Member Sheridan commented that one address with two APN’s is confusing and stated that further documentation as to the alternations would have been helpful.

Chair Sawyer opened the meeting for public comment.

Jeanne Byrne, applicant, clarified that the correct APN associated with 930 Balboa Ave is 006-032-009-000 as noted on the application form.

Chair Sawyer closed the meeting for public comment.

On a motion by Vice-Chair Rock, seconded by Member Sheridan, the Committee voted 7-0-0 to determine 930 Balboa Ave ineligible for the Historic Resources Inventory because the property does not exhibit unique architectural, site or locational characteristics. Motion passed.

e. Previously item 8a on the Regular Agenda
   Initial Historic Screening Request No. IHS 18-550: 121 Monterey Ave.
   Description: Initial Historic Screening
   Applicant/Owner: Viveca and Jim Lohr/same
   CEQA status: Not a project under CEQA
   Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
   Recommended action: Discuss and take appropriate action.

   The Committee discussed the item.

   On a motion by Vice-Chair Rock, seconded by Member Travaille, the Committee voted 6-1-0 (Member Steres dissent) to find that a determination of ineligibility could not be made. Motion passed.

f. Previously item 9b on the Regular Agenda
   Draft Downtown Commercial Design Guidelines Review
   Description: Discussion of Draft Downtown Commercial Design Guidelines and appoint Subcommittee.
   Reference: Subcommittee members Chair Sawyer, Sheridan and Steres
   Recommended Action: Discuss, provide comments and timeline for recommendation.

   Chair Sawyer provided an update on the Design Review Subcommittee meetings. Chair Sawyer reported that she has requested a meeting with Mark Brodeur, Community and Economic Development Director, to discuss the proposed Design Guidelines and opportunity for stakeholder input.

g. Previously item 9c on the Regular Agenda
   California Preservation Foundation Webinar
   Description: Can I Do That? Applying the Secretary of the Interior’s Standards for the Treatment of Historic Properties
   Staff Reference: Anastazia Aziz, AICP, Principal Planner
   Recommended Action: Accept as information.
On a motion by Vice-Chair Rock, seconded by Member Sheridan, the Committee voted 7-0-0 to reschedule and table this webinar to a future date.

10. Reports of HRC Members

Vice-Chair Rock informed the Committee and members of the public regarding Carmel Pine Cone's article on “Decrepit Jeffers cabin still historic — but will be torn down anyway”.

Chair Sawyer informed Committee members and members of the public about the July 31st Community Workshop on the Historic Resources Inventory

11. Reports of Staff

None.

12. Adjourned 3:44 p.m. Next meeting is on August 29, 2018.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

Jill Kleiss, Secretary

Date