1. Called to Order at 3:00 p.m.

2. Roll Call
   HRC Members Present: Claudia Sawyer (Chair), Mark Travaille, Joseph Rock (Vice-Chair), Wilda Northrop, Mimi Sheridan, Rick Steres
   Absent: Jill Kleiss (Secretary)

3. Approval of Agenda
   On a motion by Member Rock, seconded by Member Steres, the Committee voted 6-0-1 (Member Kleiss absent) to approve the agenda. Motion passed.

4. Approval of HRC Minutes
   a. February 28, 2018 Minutes
      On a motion by Member Rock, seconded by Member Sheridan, the Committee voted 6-0-1 (Member Kleiss absent) to approve the minutes. Motion passed.

5. Public Comments
   a. Written Correspondence
      One piece of correspondence dated March 28, 2018 by Mr. Tony Ciani was received.
   b. Oral Communications
      Ms. Lisa Ciani reiterated the request in the written piece of correspondence to present the Draft Guidelines for New Downtown Commercial Buildings.

6. Reports of Council Liaison
   Councilmember Peake reviewed the Council’s last meeting and actions taken.

7. Items to be Continued or Withdrawn
   None.

8. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-0182 – 939 Ocean View Blvd
      Description: Initial Historic Screening
      Applicant/Owner: Olga San Miguel/Same
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
Recommended action: Determine ineligible for the Historic Resources Inventory.

On a motion by Member Steres, seconded by Member Sheridan, the Committee voted 6-0-1 (Member Kleiss absent) to approve the consent agenda. Motion passed.

9. Regular Agenda
   a. Initial Historic Screening Request No. IHS 18-0150 – 1117 Sinex Avenue
      Description: Initial Historic Screening
      Applicant/Owner: Suzy Rainey/Brian Stearns
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Request more information.

      On a motion by Member Northrop, seconded by Member Travaille, the Committee voted 6-0-1 (Kleiss absent) to request additional information. Motion passed.

   b. Initial Historic Screening Request No. IHS 18-0170 – 990 Benito Ct.
      Description: Initial Historic Screening
      Applicant/Owner: Hanns R. Irvin/Adelheid E. Irvin Trust
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Request more information.

      On a motion by Member Sheridan, seconded by Member Rock, the Committee voted 6-0-1 (Member Kleiss absent) to continue the item and request additional photos and any other available information. Motion passed.

   c. Application #: Architectural Permit #18-108
      Address: 149 13th Street (APN 006-199-001)
      Description: To allow an existing 2,023 square feet single-family residence the removal of a non-historic first-floor boxed bay window on the south elevation, and to allow the removal of the non-historic second-floor rear additions, and to allow a two-story addition of 107 square feet, and historic repair and rehabilitation, creating a total of a 2,130 gross square feet residence.
      Historic Resources Inventory: Yes
      Zone District/General Plan Designation: R-3-PGR/High Density to 29.0 DU/ac
      Applicant/Owner: Rick Steres, Architect, on behalf of Sally Kane, owner
      CEQA Status: Exempt, Categorical Exemption, Guidelines Section 15331
      Staff Reference: Wendy Lao, Associate Planner
      Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

      Member Steres recused himself from the Committee to present the project.

      Wendy Lao, Associate Planner gave a staff report on the proposed project.

      Chair Sawyer opened the meeting for public comment.

      Mr. Steres, Architect and applicant, presented the project on behalf of the owner.
Ms. Lisa Ciani spoke.

On a motion by Member Rock, seconded by Member Northrop, the Committee voted 5-0-1-1 (Member Kleiss absent, Member Steres recused) to approve the permit subject to SubCommittee review and approval of Members Rock and Sheridan of the upper story triangular glass window and two lower story windows within 30 days. Motion passed.

d. Description: Title 23 Zoning Code Permit Procedures Overview
CEQA status: Not a project under CEQA
Staff reference: Anastazia Aziz, AICP, Principal Planner
Recommended Action: Accept as information

Anastazia Aziz, Principal Planner, reviewed Section 23.70 of the Zoning Code and the application, hierarchy, and scope of the City's permit process to structures listed on the Historic Resources Inventory.

10. Reports of HRC Members
Chair Sawyer stated the March 13 California Preservation Foundation webinar was extremely informative and well done and reminded members of the upcoming webinars on April 10 and June 5.

11. Reports of Staff
Staff reiterated the value of the CPF webinars and mentioned a more general CEQA presentation was going to be scheduled at a future the Planning Commission meeting that may be of interest as well.

12. Adjourned at 4:20 p.m. Next meeting is Regular Meeting on April 25, 2018.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

Jill Kleiss, Secretary

4/25/18