1. Called to Order- 3:00 p.m.

2. Roll Call
   HRC Members Present: Claudia Sawyer (Chair), Joseph Rock (Vice-Chair), Wilda Northrop, Mimi Sheridan, Rick Steres

   HRC Members Absent: Jill Kleiss (Secretary), Mark Travaille,

3. Approval of Agenda
   On a motion by Member Rock, seconded by Member Sheridan, the Committee voted 5-0-2 (Kleiss and Travaille absent) to approve the agenda. Motion passed.

4. Approval of HRC Minutes
   a. April 25, 2018 Minutes
      On a motion by Member Rock, seconded by Member Northrop, the Committee voted 5-0-2 (Kleiss and Travaille absent) to approve the minutes as revised. Motion passed.

5. Public Comments
   a. Written Correspondence
      Correspondence was received by Chair Boyle of the Architectural Review Board and Ms. Rice.
   b. Oral Communications
      None.

6. Reports of Council Liaison
   Councilmember Peake gave an overview of the May 16, 2018 Council meeting.

7. Items to be Continued or Withdrawn
   a. Architectural Permit & Historic Preservation Permit #18-305 155 14th St,
      Description: For a property located on the Historic Resources Inventory to remove a non-historic 337 square feet attached garage, to be rebuilt with a 450 square feet carport, creating a total of a 1,591 square feet residence.
      CEQA Status: Exempt, Section 15331
      Staff Reference: Wendy Lao, AICP, Associate Planner
      Recommended Action: Receive report, hold public hearing, and approve, based on the findings and subject to the staff-recommended conditions.

      This item has been continued to the following public hearing date June 27, 2018.
8. Consent Agenda
   a. Initial Historic Screening Request No. IHS 18-0330 104 Carmel Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Suzy Rainey/Nicholas Chiulos Trust
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   b. Initial Historic Screening Request No. IHS 18-0378 510 Beaumont Ave.
      Description: Initial Historic Screening
      Applicant/Owner: Steve Gonzalez/Steve and Lourdes Gonzalez
      CEQA status: Not a project under CEQA
      Staff reference: Mark Brodeur, Director Community and Economic Development Dept.
      Recommended action: Determine ineligible for the Historic Resources Inventory.

   On a motion by Member Rock, seconded by Member Sheridan, the Committee voted 5-0-2 (Kleiss and Travaille absent) to approve the consent agenda. Motion passed.

9. Regular Agenda
   a. SubCommittee to Review Draft Downtown Commercial Design Guidelines
      Description: Discussion of Draft Downtown Commercial Design Guidelines and appoint SubCommittee.
      Reference: Chair Sawyer
      Recommended Action: Appoint SubCommittee members.

      On a motion by Member Rock, seconded by Member Northrop, the Committee voted 5-0-2 (Kleiss and Travaille absent) to appoint members Sawyer, Sheridan and Steres to a SubCommittee to review and comment on the Draft Downtown Design Guidelines and to work with an Architectural Review Board SubCommittee if one is formed. Motion passed.

   b. SubCommittee to Revise Initial Historic Screening Determination Form
      Description: Discussion of Initial Historic Screening and Determination Form and appoint SubCommittee.
      Reference: Chair Sawyer
      Recommended Action: Appoint SubCommittee members

      On a motion by Member Northrop, seconded by Member Sawyer, the Committee voted 5-0-2 (Kleiss and Travaille absent) to appoint members Rock and Sheridan to a SubCommittee to revise the Initial Historic Screening form. Motion passed.

10. Reports of HRC Members.

   Member Northrop report that the SubCommittee for 572 and 574 Lighthouse Ave. finalized the permit within three days of the last HRC meeting. Chair Sawyer gave a synopsis of the recent California Preservation Foundation conference held in Palo Alto. Member Sheridan mentioned she attended the Society of Architectural Historians conference.
11. Reports of Staff
Anastazia Aziz, Principal Planner introduced Amy Colony, Volunteer Coordinator to the Committee members. Ms. Aziz reminded members of next week’s CPF webinar on June 5 at noon in the Council Chambers. Ms. Aziz stated on May 16, 2018 Council approved entering into a contract with Page and Turnbull to update the Historic Resources Inventory.

12. Adjourned at 3:40pm. Next meeting is on June 27, 2018.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

[Signature]
Jill Kleiss, Secretary

[Date]
6/27/18