1. Called to Order - 2:00 p.m.

2. Roll Call
   HRC Members Present: Claudia Sawyer (Chair), Joseph Rock, Jill Kleiss (Secretary), Geoff Welch
   HRC Members Absent: Mark Travaille

   Member Steres arrived at the meeting at 2:13pm.
   Vice-Chair Sheridan arrived at the meeting at 2:16pm.

3. Approval of Agenda
   On a motion by Member Rock, seconded by Member Welch, the Committee voted 4-0-3-0 (Members Steres and Travaille and Vice-Chair Sheridan absent) to approve the Agenda. Motion passed.

4. Committee Member and Staff Announcements (City-Related Items Only)
   Alyson Hunter, Senior Planner, informed the Committee and members of the public that the City Council will receive Page & Turnbull’s Historic Resources Inventory Update final report at the November 20th City Council meeting.
   Chair Sawyer reminded Committee members and members of the public to apply to renew their terms or to fill vacancies.

5. General Public Comment
   None.

6. Reports of Council Liaison
   Councilmember Tomlinson provided an update on the October 30th and November 6th City Council meetings.

7. Items to be Continued or Withdrawn
   None.

8. Consent Agenda
   a. Approval of October 23, 2019, HRC Minutes
      Recommended Action: Approve minutes
      CEQA Status: Does not constitute a “Project” as defined by CEQA Guidelines §15378
Minutes of the Pacific Grove Historic Resources Committee Special Meeting  
November 20, 2019

Staff Reference: Haroon Noori, Management Analyst

b. Initial Historic Screening Request No. IHS 19-0633 for 730 Sunset Dr.
   
   **Description:** Initial Historic Screening  
   **Applicant/Owner:** Mike & Debra Pontarolo  
   **CEQA status:** Not a project under CEQA  
   **Staff reference:** Alyson Hunter, Senior Planner  
   **Recommended action:** Determine ineligible for the Historic Resources Inventory

   **On a motion by Member Rock, seconded by Member Welch, the Committee voted 4-0-3-0 (Members Steres and Travaille and Vice-Chair Sheridan absent) to approve the Consent Agenda. Motion passed.**

9. **Continued Items**

   None.

10. **Regular Agenda**

   a. Initial Historic Screening Request No. IHS 19-0684 for 816 Walnut Street

   **Description:** Initial Historic Screening  
   **Applicant/Owner:** Jared Pechan  
   **CEQA status:** Not a project under CEQA  
   **Staff reference:** Alyson Hunter, Senior Planner  
   **Recommended action:** Determine that a finding of ineligibility cannot be made

   Member Steres arrived at the meeting at 2:13pm.

   Vice-Chair Sheridan arrived at the meeting at 2:16pm.

   Chair Sawyer opened the floor to public comment. Because there was no public comment, the Chair closed floor to the public comment.

   The Committee discussed the project.

   **On a motion by Member Rock, seconded by Member Steres, the Committee voted 6-0-1-0 (Members Travaille absent) to determine the above property to be ineligible as a historic resource because the property does not exhibit unique architectural, site, or locational characteristics. Motion passed.**

11. **Presentations and Trainings**

   a. **HRI Review Process: Discussion and Procedures**  
      **Description:** Provide staff with guidance on how to package properties for HRC review and action  
      **CEQA status:** Not a project under CEQA  
      **Staff reference:** Alyson Hunter, Senior Planner

   Alyson Hunter, Senior Planner, presented a few methods to group properties recommended for removal from the Historic Resources Inventory (HRI).

   Chair Sawyer added that all hearings pertaining to removal of properties from HRI will be conducted in a transparent manner, and that although voting may be done in a group, each property will receive individual review and consideration.
The Committee discussed possible groupings of properties to be considered for HRC actions.

On a motion by Vice-Chair Sheridan, seconded by Member Rock, the Committee voted 6-0-1-0 (Members Travaille absent) to direct staff to schedule properties for removal from HRI based on the following list (and to amend the list as needed) and beginning with the group of buildings having been reported as demolished.

Possible groupings to be considered based on similar modifications:

- The group identified as having been demolished and new construction
- Glassed-in porches
- Large, second-story additions
- Extensive and incompatible window replacements
- Garage additions
- Extensive cumulative changes over time
- Building relocation
- Elevating buildings to install a new basement/garage
- Erroneously included on the HRI

Motion passed.

b. Historic Integrity: Definition and Discussion by Mimi Sheridan, Vice Chair

Description: Discussion to include materials from the Pacific Grove Historic Context Statement

CEQA status: Not a project under CEQA

Vice-Chair Sheridan provided a presentation on historic significance and integrity.

12. Adjourned 3p.m.

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

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Jill Kleiss, Secretary

12/18/2019