



## CITY OF PACIFIC GROVE

300 Forest Avenue  
Pacific Grove, California 93950  
Telephone (831) 648-3100 • Fax (831) 375-9863

### REGULAR MEETING MINUTES LIBRARY BOARD

DATE & TIME: Tuesday, January 14, 2020, 7:00 p.m.  
LOCATION: Pacific Grove Public Library, 550 Central Avenue, Pacific Grove, CA 93950

1. **Call to Order:** 7:00 p.m.
2. **Roll Call:** Pacific Grove Public Library (PGPL) Director Scott Bauer, City Council Liaison Cynthia Garfield, PGPL Interim Library Director Diana Godwin, Friends of the Pacific Grove Library (FOL) President Kim Bui, FOL members Carol Greenstreet and Sandy Morris, FOL Foundation President Mary Ann Whitten, PGPL Youth Services Librarian Mary Weyant, Pacific Grove Mayor William Peake, Library Advisory Board (LAB) Chair Faye Mueller-Delia, LAB members Heather Lazare, MaryBeth Rinehart, and Carolyn Griffin.
3. **Acceptance of Meeting Minutes**
  - A. Minutes of the December 10, 2019 Library Advisory Board  
Reference: Carolyn Griffin, Library Board Secretary  
Action: Minutes Approved M/S Lazare/Rinehart
4. **Public Comment** - Kim Bui presented flowers from FOL to Scott Bauer in honor of his retirement. *Comments from the audience will not receive Board action at this meeting. Comments may concern matters either on or not on the agenda, but must deal with matters subject to the jurisdiction of the Library Board. Comments are limited to three minutes unless the Board decides otherwise.*
  - a. Written communications - None
  - b. Oral communications - None
5. **Reports Received**
  - A. Friends of the Pacific Grove Public Library  
Reference: Kim Bui, President  
Action: Report received, Kim reiterated the Friends commitment to the LAB. FOL has provided over half a million dollars to the Library Renewal Project. Funds

donated by the FOL supplement rather than supplant city funds. The FOL focus this year is on expanding library services to youth.

- B. Pacific Grove Public Library Foundation
  - Reference: Mary Ann Whitten, Foundation Chair
  - Action: Report received, Mary Ann reported on the end of the year appeal. 16.8% of those contacted made a donation, and the average donation was \$370.
- C. Council Liaison Report
  - Reference: Cynthia Garfield, City Council Liaison
  - Action: Report received, Cynthia reported that the Renewal Project agreement between the FOL and the City has been signed. She thanked Scott Bauer for service above and beyond the City's expectations.
- D. Library Director Monthly Report
  - Reference: Scott Bauer, PGPL Library Director
  - Action: Report received, Scott will retire January 17, 2020, and Diana Godwin has been appointed Interim library Director.
- E. Chair's Report
  - Reference: Faye Mueller-Delia, Library Board Chair
  - Action: No report received

**6. Unfinished Business**

- A. Library Renewal Project Report
  - a. Library Tour Discussion
  - b. Attachment: December 2019 Library Renewal Project Construction Status update.
- Reference: Scott Bauer
- Recommended Action: Receive report M/S Lazare/Rinehart, unanimously approved

**7. New Business**

- A. Youth Services Report
  - Reference: Mary Weyant
  - Recommended Action: Receive report, Mary outlined current outreach activities for children and youth. The Summer Reading Program will be held in city parks. M/S Rinehart/Lazare
- B. Youth Services Needs and Grant Opportunities
  - Reference: Mary Weyant, Scott Bauer
  - Recommended Action: Receive report, Attachment: Pebble Beach Foundation Grant Guidelines - The Library has been approached to request grant funds from the Pebble Beach Company. M/S Lazare/Rinehart.
- C. FOL Request for Library Board Support for a Grant Application to the Monterey Peninsula Foundation
  - Reference: Scott Bauer, Kim Bui, FOL Board President
  - Recommended Action: Approve Supporting FOL Grant Application
  - Attachment: Background information on the FOL Grant Application - Kim requested the LAB's support for a grant application to the Monterey

Peninsula Foundation for a Laptop Lending Kiosk to accompany the ten laptops purchased with a previous grant. FOL Foundation requested a letter of support from LAB. M/S Lazare/Rinehart, unanimously approved.

**8. Future Agenda Topics**

- A.
- B.

**9. Adjournment: 8:14p.m.**

**Next Meeting is scheduled for February 11, 2020, City Hall**

---

*This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.*