1. Call to Order - 6:00 p.m.

2. Roll Call
Commissioners: Robin Aeschliman, Bill Bluhm (Vice-Chair), Jeanne Byrne, Mark Chakwin (Secretary), William Fredrickson (Chair), Steven Lilley, Donald Murphy.

3. Approval of Agenda

On a motion by Commissioner Chakwin, seconded by Commissioner Byrne, the Commission voted 7-0-0-0 to approve to agenda. Motion passed.

4. Approval of Minutes
a. December 6, 2018 Regular Meeting
Recommended Action: Approve minutes as presented

Commissioner Chakwin noted that there are changes needed for the December 6th minutes.

On a motion by Commissioner Chakwin, seconded by Commissioner Murphy, the Commission voted 6-0-1 (Commissioner Aeschliman abstaining) to continue the approval of the December 6th meeting to the next meeting. Motion passed.

5. Public Comments
a. Written Communications

None.

b. Oral Communications
The Chair opened the floor to public comment

{Please refer to the audio recording for details}

- Claudia Sawyer inquired about the library remodel and who will be reviewing the plans.

The Chair closed the floor to public comment

6. Consent Agenda
a. Address: 935 Jewell Avenue, Pacific Grove, CA 93950 (APN 006-131-007)
   Application #: Use Permit (UP) 18-0989
   Description: The addition of bathroom plumbing to an existing 360 sq. ft. detached workshop and construction of a new detached 96 sq. ft. garden shed with electricity (no plumbing) on an approximately 13,516 sq. ft. parcel developed with a single-family residence and attached garage. All development standards of the R-1 zoning district will be met.
Zoning/General Plan Designation: Residential Single-Family (R-1) / Medium Density  
Coastal Zone: No  Archaeological Sensitivity: Yes  Historic Resources Inventory: No  
CEQA Status: Exempt per CEQA Guidelines, Sections 15303(e), New Construction (Accessory Structures)  
Applicant/Owner: Roger Phillips & Sharon Pagni, owners  
Staff Reference: Alyson Hunter, Associate Planner | ahunter@cityofpacificgrove.org

Chair Fredrickson pulled Item 6.a. from the Consent Agenda. It was moved to Item 7.a. under the Regular Agenda.

7. Regular Agenda  
   a. Address: 935 Jewell Avenue, Pacific Grove, CA 93950 (APN 006-131-007)  
      Application #: Use Permit (UP) 18-0989  
      Description: The addition of bathroom plumbing to an existing 360 sq. ft. detached workshop and construction of a new detached 96 sq. ft. garden shed with electricity (no plumbing) on an approximately 13,516 sq. ft. parcel developed with a single-family residence and attached garage. All development standards of the R-1 zoning district will be met.  
        Zoning/General Plan Designation: Residential Single-Family (R-1) / Medium Density  
        Coastal Zone: No  Archaeological Sensitivity: Yes  Historic Resources Inventory: No  
        CEQA Status: Exempt per CEQA Guidelines, Sections 15303(e), New Construction (Accessory Structures)  
        Applicant/Owner: Roger Phillips & Sharon Pagni, owners  
        Staff Reference: Alyson Hunter, Associate Planner | ahunter@cityofpacificgrove.org

Alyson Hunter, Associate Planner, gave a presentation and answered Commissioners’ questions.  
{Please refer to the audio recording for details}

The Chair opened the floor to public comment

- The owner, Roger Phillips, spoke on behalf of the project.
- Inge Lorentzen Däumer inquired about fees charged for the project.

The Chair closed the floor to public comment

The Commission discussed the project.

On a motion by Commissioner Byrne, seconded by Commissioner Aeschliman, the Commission voted 7-0-0-0 to approve the project. Motion passed.

b. Discussion of Potential Changes to PC Meeting Time/Date  
   Staff Reference: Terri Schaeffer, Program Manager  
   CEQA Status: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378

Terri Shaeffer, Program Manager, gave a presentation and answered Commissioners’ questions.

The Chair opened the floor to public comment.

None
The Chair closed the floor to public comment.

{Please refer to the audio recording for details}

The Commission discussed the potential changes.

On a motion by Chair Fredrickson, with no second received, the Commission voted 5-2-0-0 to hold meetings twice a month. (Commissioners Murphy and Chakwin dissenting). Motion passed.

On a motion by Chair Fredrickson, with no second received, the Commission voted 6-1-0-0 to hold meetings on the 2\(^{nd}\) and 4\(^{th}\) Thursday of the month (Commissioner Murphy dissenting). Motion passed.

On a motion by Chair Fredrickson, with no second received, the Commission voted 7-0-0-0 to hold meetings at 6pm. Motion passed.

8. Presentations and Trainings
      Staff Reference: Terri Schaeffer, Program Manager
      CEQA Status: Does not constitute a “Project” as defined by CEQA Guidelines Section 15378

   Terri Shaefner, Program Manager, gave a presentation.

   {Please refer to the audio recording for details}

   The Commissioners’ discussed the presentation.

9. Items to be Continued
   None.

10. Reports of Council Liaison

    - Mayor Pro Tempore Dr. Robert Huitt reported on the actions taken by the City Council during its two most recent meetings.

    {Please refer to the audio recording for details}

11. Reports of PC Subcommittees
    None.

12. Reports of PC Members

    Commissioner Murphy requested information on the library project.

    Commissioner Aeschliman asked about the status of the Downtown Commercial Guidelines.

    Commissioner Byrne asked for a future discussion on the procedures surrounding the water waitlist.

    Commissioner Chakwin offered an overview on action minutes and why they are used.

    Chair Fredrickson also asked for a future discussion on the water wait list.
13. Director’s Report  

{Please refer to the audio recording for details}  
Terri Schaeffer provided an update and answered Commission questions.

- Meeting adjourned at 7:22pm.  
- Next Meeting: February 7, 2019  

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Mark Brice Chakwin, Secretary     Date