1. **Call to Order** - The meeting was called to order at 5:30 pm.

2. **Roll Call** - Baird, Gibson, Marshall present. Vice-Chair Ybarra and Chair Tully absent. Staff Liaison Amelio absent.

3. **Approval of Minutes from July 25, 2019** – Minutes to be approved at September 2019 meeting.

4. **Approval of Agenda** - approved

5. **Council Liaison and / or Board Member Announcements** – Recreation Manager Susic spoke of the Library renovation project being approved by the City Council and that the temporary library location will be the Holman Building that is slated to begin in October/November. The Monarch Sanctuary, Green Waste contract and a city-wide special event “Salute to Pacific Grove” to be held in November were also discussed.

6. **Public Comments**
   A. **Written Communications** – Two letters were received regarding Pickleball at Morris Dill Courts
   B. **Oral Communications** - none

7. **Unfinished / Ongoing Business**
   A. **Morris Dill Courts (MDC) – Sound Assessment Update** - Recreation Manager Susic provided a summary of the acoustic study that was performed at MDC including long and short term evaluations and assessments with the only exception being at one monitoring point that sound levels did not exceed the City Ordinance regarding Stationary Sound. Recreation Manager Susic also provided a color copy of the report to the board to better demonstrate the report findings that was also posted on-line and can be downloaded. A recommendation by the consultant including installation of sound absorbing panels or screens at MDC was included in the report. Recreation Manager Susic also acknowledged the two letters that had been received regarding Pickleball and MDC. A couple of questions were raised by a board members about the definition of “Stationary” as it pertains to the City Ordinance (Gibson) and another about when would the sound absorbing devices be installed at MDC? (Marshall). 9 members of the public provided comments. Recreation Manager Susic stated that the report would be presented to the City Council on September 4, 2019.

   B. **Park Maintenance Program** - Recreation Manager Susic introduced the subject noting that the Recreation Board has discussed the park maintenance assessment model produced by the City of Campbell at the July board meeting. There was consensus by the board was that the model report but may be too comprehensive for Pacific Grove’s survey. It was felt that a scaled down version of the inventory/assessment would work better for the initial phase of this project. Also, that an evaluation of the data collected would not be much of an effort once a matrix is developed. A three-step process was discussed for Pacific Grove’s exercise that would include an inventory of all city parks and park assets, a general conditional rating of assets and a summary overview of the parks system for further consideration. The board felt that a parks assessment is a direct correlation to the Recreation Needs Assessment completed in 2018. The use of volunteers was also discussed to promote inclusion and ownership of the parks by neighborhoods, residents and students throughout the community. It was also felt that the use of volunteers for specific park workdays is a good way to help offset maintenance costs. Typically, services in this category include painting, playground surface material (Fibar) replenishment and minor repairs or replanting. Funding was discussed as part of the maintenance assessment in respect of ongoing maintenance and preventive maintenance services, code and compliance issues and public safety. One possibility would be to create a non-profit organization specifically to aid in financial support for park and recreation maintenance operations and projects. The board also felt that there needs to be a vision and plan for the management of park and recreation assets in the community similar to the Recreation Needs Assessment. One board member offered to review what information the city may have to generate an inventory of parks.

8. **New Business** – No new business.
   Board member Baird inquired about the hours of operation of the city’s recreation trail and wondered if lighting
like that in Monterey would ever be considered for Pacific Grove? What are the hours of operation for the recreation trail?

9. **Staff Reports**
   A. The Recreation Manager reports that the summer recreation programs ran very well this year and that the summer staff was fantastic. He said that the 25 park and seasonal staff worked very well together. Participation in recreation programs exceeded all minimums.
   B. The program registration software, CivicRec, introduced in June now includes Youth Center programs and pre-school payments on-line. BBQ and picnic rental and permits are projected to be available beginning in September.
   C. Two fundraiser special event walks/runs have been permitted for September.
   D. Recreation Fee schedule is being re-submitted to Council in September for a more simplified fee structure.

10. **Items for Next Agenda** – None.

11. **Adjournment** – Meeting was adjourned at 6:48 pm.

Next meeting is scheduled for a Thursday September 26, 2019 at the Council Chamber City Hall at 300 Forest Avenue, Pacific Grove, CA. at 5:30 pm.

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities. A limited number of devices are available to assist those who are hearing impaired. If you would like to use one of these devices, please contact the Community Development Department at (831) 648-3183.

Respectfully submitted,

Charles Gibson