NOTICE OF MEETING
CITY OF PACIFIC GROVE
RECREATION BOARD
MEETING AGENDA
5:30 p.m., March 28, 2019
Pacific Grove City Hall - Council Chambers
300 Forest Avenue, Pacific Grove, CA

1. Call to Order – 5:30 PM

2. Roll Call
   Recreation Board Members:
   Jay Tulley (Chair)
   Charlie Gibson, David Baird, Dionne Ybarra, Greg Marshall
   Joseph Amelio (Council Liaison)

3. Approval of Minutes
   a. Approval Meeting Minutes from February 28, 2019

4. Approval of Agenda

5. Council Liaison and/or Board Member Announcements

6. Public Comments
   a. Written Communications
   b. Oral Communications
      Comments must deal with matters subject to the jurisdiction of the Commission that are not on the Agenda. Comments from the public will be limited to three minutes and will not receive Commission action. Whenever possible, letters should be submitted to the Commission in advance of the meeting.

7. Unfinished/Ongoing Business
   a. Recommend the City Council adopt a Resolution Amending Council Policy 200-3, the Morris Dill Courts and paint additional pickle ball lines.
   b. Recreation Board Goals and Objectives

8. New Business
   a. Utilities Report

9. Staff Reports
   a. Recreation Updates (Department Programs, Staffing, Information)

10. Items for Next Agenda

11. Adjournment: This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities. A limited number of devices are available to assist those who are hearing impaired. If you would like to use one of these devices, please contact the Community Development Department at (831) 648-3183.
CITY OF PACIFIC GROVE
RECREATION BOARD MEETING MINUTES
Thursday, February 28th, 2019 – 5:30 pm
Pacific Grove City Hall, City Council Chambers
300 Forest Avenue, Pacific Grove, CA.

1. A. Call to Order - The meeting was called to order at 5:31 pm.
B. Election of Officers -- Chair, Vice-Chair, and Secretary. New officer selections are as follows: Board Chair - Jay Tully; Vice - Chair – Dionne Ybarra; Secretary – David Baird.

2. Roll Call – Marshall, Tully, Ybarra, and Baird present. Staff Susic present. Liaison Ameilio absent.

3. A. Approval and Acceptance of Special Meeting Minutes from December 20, 2018 – approved
   B. Approval of Agenda - approved
   C. Council Liaison Announcements – none
   D. Board Member Announcements – none

4. Oral Communications and Written Correspondence -- Numerous public comments were made related to pickle ball activities being held at the Morris Dill Courts. Primary discussion topics included increased noise levels, growing community involvement, and recommendations for reducing impact of increased court usage for the surrounding neighborhood. One written correspondence was received.

5. Department Reports – Department Reports - Susic
   B. Updates (Department programs and Events) – Updates provided in the packet.
   C. Youth Center Programs – Updates provided in the packet.
   D. Special Events - The 34th Annual "Together with Love Run" occurred on Feb. 10 and was a success with more than 520 participants involved.

6. Unfinished / Ongoing Business
   A. George Washington Park Proposal – Board desires to hold a public meeting to gather information about the potential areas of improvement in the park. Recommendation is to replace the sub-committee members who are have vacated the position with new members and schedule a public meeting.

7. New Business
   A. Recreation Board Goals and Objectives – Recommendation made to review the City of Pacific Grove Recreation Survey results and discuss potential options based on survey results.
   B. Recommend the City Council adopts a Resolution Amending Council Policy 200-3, the Morris Dill Courts and paint additional pickle ball lines – Public comments from 12 individuals with ranging perspectives. Additional information requested from Staff to explore potential noise abatement and support for increased usage options prior to making final recommendations.

8. Closing comments and adjournment – Meeting was adjourned at 7:06 pm.

Next meeting is scheduled for a Thursday March 28, 2019 at the Council Chamber City Hall at 300 Forest Avenue, Pacific Grove, CA. at 5:30 pm.

Copies of the Agenda and Minutes of previous meetings are available for public review at the city's website: www.cityofpacificgrove.org/about-city/boards-commissions/recreation-board or by contacting the Recreation Manager, Kyle Susic at (831) 648-3130 or ksusic@cityofpacificgrove.org. The City of Pacific Grove does not discriminate against individuals who disabilities, and meetings are held in accessible facilities.

Respectfully submitted,

Greg Marshall, Acting Secretary
TO: Recreation Board
FROM: Kyle Susic, Recreation Manager
MEETING DATE: March 28, 2019
SUBJECT: City Council Policy 200-3, the Morris Dill Courts and Proposed Additional Pickle Ball Lines
CEQA: The Project qualifies for a Class 1 Exemption under California Environmental Quality Act (CEQA) – CEQA Article 19 – Section 15301 (Existing Facilities).

RECOMMENDATION
Recommend the City Council adopt a resolution amending Council Policy 200-3 the Morris Dill Courts and paint additional pickleball lines to make a multi-use space on court #4.

DISCUSSION
The Pacific Grove Morris Dill Courts, located at the Pacific Grove Community Center, 515 Junipero Ave, provides a venue to meet the public’s recreational racket sport needs.

Council Policy 200-3
Policy 200-3, the Morris Dill Courts (The Policy, or Policy), provides a framework of operating rules to allow for community use while protecting the residential character of the surrounding neighborhood and outlines priorities for future programming and oversight of the facility. The Policy was adopted in 1988, and amended in 2006 and 2011.

Staff is recommending additional amendments to the Policy. These changes were prompted by the separation of the former on-site tennis professional, and growing interest in the sport of pickleball from the community. Proposed changes include:

1. Altering the “Purpose and Objectives of the Morris Dill Courts” section of the Policy to allow public use of the courts for a variety of racket sports. Racket sports include, but are not limited to, tennis, pickleball, and badminton.

In the Fall of 2018, staff reached out to the City Attorney’s Office to review the Policy for an opinion regarding allowable activities at the courts. The City Attorney’s Office determined that pickleball is an allowable activity per the current policy. However, by re-defining the Policy to allow “racket sports” the Recreation Department would have the flexibility to accommodate the growing interest in the sport of pickleball, as well as offer and provide a multi-use facility for additional racket sports and recreation activities.
2. Altering the “Court Operation and Management” section of the policy to re-assign the operations and management of the courts to the Recreation Department, and allow the Recreation Department to enter into an agreement with a racket sport professional if so needed.

The current policy lists that operations and management of the courts is done so by a Tennis Professional. There is no current agreement with a Tennis Professional for oversight of the facility.

3. Modify the “Court Rotation” section to simplify the rules of play and create a structured overview that is conducive for a variety of racket sports.

The existing policy currently provides rules and regulations that are specific to the sport of tennis that were enforced by the former on-site Tennis Professional.

4. Modify the “Fee, Lessons, Clinics and Camps” section to allow the courts to be open to the public during operational hours free of charge and to re-assign scheduling, permitting and programming of the facility to the Recreation Department. Included in the modification as a method to manage the activities that take place on the courts, a Reservation Permit will be required for all groups, teams, clubs and/or organizations. In addition, any and all lessons, clinics and/or camps must be approved by the City’s Recreation Department, and be taught by a City-designated instructor.

The current policy covers a variety of groups and activities that are outdated, and not currently being offered; ex. co-sponsored tennis tournaments, socials, interclub, and junior tennis teams. It also states that fees and approval of reservations may be set by the Tennis Professional. Since the separation of the former on-site Tennis Professional, the activities and use of the courts has significantly increased. However, there have been numerous instances where individuals have taken it upon themselves to block off courts for the instruction of private lessons, and large groups have organized scheduled meeting times without any approved reservations or permits from the City. These unregulated activities have been a cause for discussion and source of complaints from the local tennis and pickleball players, as well as the residents that surround the courts. These activities, although recreational in nature, do not follow the guidelines listed in the Purpose and Objectives of the courts, “in order to foster and promote broad recreation opportunities for all, certain priorities must be established to cover lessons, clinics, tournaments, leagues, and other activities deemed to be in the best interest of the community”. All reservation and programming fees at the Morris Dill Courts will follow the City’s Master Fee Schedule.

Pickle Ball Lines
Following the responses from residents who participated in the City’s 2018 Recreation Assessment, and due to growing interest in the sport of pickleball from community members, City staff painted two pickleball courts on court #5, and marked the corners of two additional pickleball courts on court #4 at the Morris Dill Courts in the Fall of 2018.

Staff is now recommending that the pickleball courts on court #4 be filled in to provide four pickleball courts at the complex. Doing so would allow the Recreation Department to retain three primary tennis courts, offer two full multi-use courts and accommodate the current amount of pickleball activity at the site.
REPORT UPDATE
In response to public and Board Member comments at the Recreation Board Meeting on February 28, 2019, staff has developed recommended solutions to four areas of concern:

1. **Noise Reduction:** Staff is currently in the process of planting additional bushes/shrubs around the exterior of the complex. In addition, a proposal project will be submitted for City Council consideration for the funding of noise reducing fence screens.

2. **Parking:** Staff recommends installing a second gate of access along Fountain St. Having points of access on either side of the complex should assist in spreading out the parked vehicles throughout the neighboring streets, and reduce the impact residents on 14th St. Opening the gate on Fountain St. will also allow direct access to the pickleball courts (courts #4 & 5), and reduce the issues of players walking along courts 1-3 while tennis is being played.

3. **Court Scheduling:** Per the permitting process in the proposed Morris Dill Courts Policy, a reservation permit is required for all groups, teams, clubs and/or organizations. Staff recommends adopting restrictions to the permits assigned to the Morris Dill Courts, such as: permitted times are allowable between the hours of 10:00AM – 5:00PM, and no permit shall exceed 2 hours. Those restrictions are listed on the Parks/Courts Use Application (Attachment #2).

   Additionally, it has been suggested that the availability of the courts be limited to the hours of 9:00am – sunset or 7:00pm (whichever comes earlier) throughout the year.

4. **On-Site Management:** Staff is considering adjusting the roles and responsibilities within the current department staff to provide on-site supervision and daily management of the Community Center. In the meantime, the department will be updating the current signage at the facility to provide clear information regarding the new rules & regulations of the courts, accessible hours, allowable activities, permitting practices, and contact information for questions or complaints.

FISCAL IMPACT
Painting pickle ball lines on court #4 is estimated to cost approximately $850, which may be funded through the adopted Fiscal Year 2018-2019 budget.

OPTIONS
1. Take no action
2. Provide alternate direction

ATTACHMENTS
1. City Council Policy 200-3, the Morris Dill Courts
2. Parks/Courts Use Application

RESPECTFULLY SUBMITTED,

[Signature]

RECREATION PROGRAM MANAGER
CITY OF PACIFIC GROVE
CITY COUNCIL POLICY

<table>
<thead>
<tr>
<th>Policy Governing</th>
<th>Policy No.</th>
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<tr>
<td>Morris Dill Tennis Courts - Morris Dill Courts</td>
<td>200-3</td>
<td>March 9, 2011</td>
<td>1 of 4</td>
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</table>

I. PURPOSES AND OBJECTIVES OF THE MORRIS DILL TENNIS COURTS
The Community Center tennis complex Morris Dill Courts are provided to by the citizens of Pacific Grove to meet the public’s recreational racket sports needs of the tennis playing public. The tennis recreational experience Morris Dill Courts should offer opportunities for all ages and abilities to participate in a wide range of racket sports. Racket sports include, but are not limited to, tennis, pickleball, and badminton, y-levels in a wide variety of activities.

While meeting the recreational needs of the entire Pacific Grove community is of primary concern, this must be done in the context of providing a setting that is conducive to the neighborhood that surrounds the Morris Dill Tennis Courts. Tennis Racket sport activity and participants must be mindful that they are sharing a residential area that places high value on reasonable peace and quiet.

The program should encourage Recreation Department will encourage maximum and proper use of the tennis Morris Dill Courts complex in a manner beneficial to the entire community. It should be flexible enough to easily allow for revision if certain provisions prove to be ineffectual or not in the best interests of the entire community.

It is recognized that the recreational needs of the tennis racket ball playing public are the highest in priority. However, in order to foster and promote a broad tennis program recreation opportunities for all, certain priorities must be established to cover lessons, clinics, tournaments, leagues, and other activities deemed to be in the best interests of the community sport.

In order to foster and promote tennis as a recreational activity the City of Pacific Grove shall allow a tennis club. Play upon the municipal courts shall not be predicated upon membership in the tennis club nor shall such membership imply special playing privileges. However, the City encourages club membership in order to provide a forum that gives the tennis playing public the opportunity to make their program needs known and to create opportunities to make the tennis playing experience more enjoyable.

II. COURT RULES AND GENERAL INFORMATION
The courts will be available daily for use by the general public unless booked for a clinic, tournament, or activity deemed by the Recreation program Department to be in the best interests of the overall tennis program. However, at no time shall non-tennis racket sports related programming dominate use of the courts to the detriment of the general tennis racket sports playing public or the surrounding neighborhood.

Hours of Operation

1. The posted hours of court operation will be from 9:00 a.m. to sunset, seven days a week, year-round. No tennis racket sport activity is allowed before 9:00 a.m.
2. A court deposit may be required for court reservations if demand warrants. The amount of such a deposit shall be set forth in the City’s Master Fee Schedule.
The deposit will be returned (less applicable court fees) upon arrival. Deposit is forfeited if cancelled inside-within 24 hours of requested court time or in the event of a no-show.

**Tennis Court Operation and Management**

1. The City may enter into an agreement with a tennis-racket sports professional for general operation and management of the Morris Dill Tennis Courts.

2. Unless otherwise limited by this policy, provisions of law, or the Pacific Grove Municipal Code, tennis professional operations shall be conducted in compliance with good-business practices and standards.

3. The tennis professional shall keep an updated calendar of events posted in the Pro Shop window.

4. The tennis professional shall inform the neighbors of any upcoming special event, or tournament, or social a minimum of 14 days prior.

5. The City will assist the tennis-racket sports professional market and advertise the program, through the City’s website, the Recreation Guide, and other appropriate means.

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**Court Rotation**

1. First priority for court assignments shall be by reservation. Otherwise, courts will be available on a first-come, first-to-play basis.

2. Players must register and pay applicable fees in the Pro Shop and be assigned to a court.

3. Time limit for play is one hour. Play may continue if no one is waiting. Court time begins as soon as you are assigned your court.

4. If you lose one player in doubles, you may find a replacement.

5. If you lose two players in doubles, or your opponent in singles, you must give up the court if other players are waiting.

6. If a singles match adds two or doubles during their playing time, the original singles remain. If no one is waiting, doubles time should then start.

7. All challenge matches should be played at non-prime time. No challenge matches can be played during any other activity (interclub, social, etc.). Players competing in club challenge matches may extend playing time by making prior arrangements when registering for play. Only one challenge match can be extended at any one time.

8. No court may be used by only one person when a group of two or more is waiting for a court.

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**Waiting List:**

1. You may not sign up until your partner is at the court and ready-to-play.

2. If you wish to play doubles, you may add the names of two players who are at the court and ready to play to the sign-up list while waiting.

3. Players not present and ready to play when court is available must register again at the bottom of the list.

4. Names may not be added to the waiting list until the player finishes play, and then only at the bottom of the list.

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**Court Rules**

1. Non-marking tennis shoes must be worn on the court.

2. Metal racquets must have protectors.

3. No dogs are allowed on courts or in the Pro Shop.

4. Shirts must be worn at all times.
5. No bikes, skates, or skateboards are allowed on the courts at any time.
6. No food or beverages (other than water) on the courts.
7. No rain checks.

Residency:
1. Residents are defined as persons who reside with the city limits of Pacific Grove.
2. Business addresses in Pacific Grove do not qualify for resident status.
3. Pebble Beach and the Monterey Peninsula Country Club are not within the city limits.

III. FEES
Unless established in the City’s Master Fee schedule, fees may be set by the Tennis Professional. All fees are referenced in the City’s Master Fee Schedule.

IV. LESSONS, CLINICS, AND CAMPS
The teaching of proper techniques and etiquette is of primary importance to the enjoyment of the game. To ensure that this priority is met, a City-approved teaching professional or City-designated instructor shall have priority use of one court for the purpose of teaching private lessons and three courts to conduct group lessons, camps, and clinics. If no reservations have been made, lessons may be taught on all five courts. The clinics shall cover all facets of tennis. Clinics offered at no fee, and particularly those offered to the beginning player, shall be a priority.

V. TOURNAMENTS
RESERVATIONS
A Reservation Permit is required for all groups, teams, clubs and/or organizations. All tournaments reservations shall be co-sponsored by the City Recreation Department. These include: tournaments, group reservations, and team/club practices. Tournaments shall be so structured as to ensure against financial loss. No tournament shall be structured for individual financial gain. A reasonable honorarium may be paid the tournament director and staff. A tournament financial statement must be filed with the Recreation program within 20 days of the tournament conclusion. Recreation staff shall provide the necessary forms.

A maximum of five tournaments shall be allowed within a calendar year.

Revenues derived from tournaments co-sponsored by the Tennis Club shall remain in its trea
Revenues derived from tournaments sponsored by the Recreation program will revert to the Recreation Fund, unless co-sponsored by the Tennis Club. reservations will go back to the Recreation Department.

III. LEAGUE AND SPECIAL ACTIVITIES
Leagues and special tennis activities that add to the total tennis-playing experience will be conducted as deemed necessary.

Socials:
1. There may be a maximum of four Tennis Club social events in any calendar year, with only one per quarter.
2. Regular daily court fees shall apply if the player does not have a valid player card or complimentary status by the City.
3. All socials shall pay for themselves; i.e., expenses must not exceed income.

Interclub:
1. No more than four Pacific Grove Tennis Club teams may play out of the Morris Dill Tennis Courts.
2. The Pacific Grove Tennis Club pays the daily fee for each guest player.
3. Each Pacific Grove Tennis Club player without a valid player card or complimentary status from the City must pay the Daily Court Fee.
4. All matches must start on time unless wet courts must be rolled dry; then play must begin as soon as courts are playable.
5. Courts are reserved until 11:00 a.m. (men and women) or 2:00 p.m. (seniors), or until matches are completed, whichever is earliest.
6. Women’s Interclub matches shall be scheduled between 9:00 and 12 noon Monday through Friday, and not on the weekends.
7. Men’s Interclub matches shall be scheduled Saturdays or Sundays between 9:00 a.m. and 12 noon.
8. A total of four courts may be reserved for Interclub matches. A fifth court shall be available for use if no daily players are waiting to use it, and no tennis lessons are scheduled.

Junior Tennis: The tennis teams associated with PGUSD may have use of courts at no charge for tennis activities, subject to the approval of the tennis professional and the City Manager. Approval shall not be withheld, if courts can be made available without unreasonable impact on other tennis operations.

Tournaments:

Clinics: Top priority shall be given to no-fee clinics. Showers:

Showers are available for tennis players

Adopted: April 20, 1988
Amended: August 16, 2006, Reso. 6-019
Amended: March 9, 2011, Reso. 11-017
Amended: March 28, 2018, Reso. 19-
PARKS/COURT USE APPLICATION

Pacific Grove Recreation Department
302 16th St, Pacific Grove, CA 93950
Phone: (831) 648-3134
www.cityofpacificgrove.org/recreation

☐ Arnett Ball Park (942 Piedmont Ave)  ☐ Caledonia Basketball Court (141 Caledonia Ave)
☐ Caledonia Park (141 Caledonia Ave)  ☐ Lover's Point Volleyball Court (141 Caledonia Ave)
☐ George Washington Ball Park (700 Alder St)  ☐ Morris Dill Courts (515 Junipero Ave)
☐ Muni Ball Park (230 17-Mile Dr)  ☐ Other ________________________________

This is your application to reserve the above-mentioned facility. Upon receipt, the Facilities Coordinator will review your request and issue a PERMIT if the requested space is available and full payment is received.

NAME OF INDIVIDUAL/ORGANIZATION: ___________________________________________
ADDRESS: ________________________________ CITY: __________________ ZIP: ____________
PHONE: ________________________________ E-MAIL ADDRESS: __________________________
CONTACT PERSON (if different from above): __________________ PHONE: _______________________

PURPOSE OF USE: ________________________________________________________________
(PARTY, PRACTICE, MEETING, ETC.)

DATE(S) REQUEST: _______________________________________________________________

TIME REQUIRED: FROM: __________ AM | PM __________ AM | PM
TO: __________ AM | PM __________ AM | PM
(set-up and clean-up times must be included in the hours)

ESTIMATED ATTENDANCE: ADULTS ______ YOUTH (18 & UNDER) ______ TOTAL: ______

WILL ADMISSION BE CHARGED, OR DONATION COLLECTED? YES NO PRICE OF ADMISSION: ______

WILL DECORATIONS BE USED? YES NO TYPE OF DECORATIONS PLANNED: _______________________

WILL FOOD BE SERVED? YES NO IF YES, WHAT TYPE? ________________________________
(POTLUCK, CATERED, BARBECUE, ETC.)

DOES YOUR GROUP PLAN TO HAVE LIVE OR RECORDED MUSIC? YES NO
(Live or Recorded Music Requires Sound Permit approval by Pacific Grove Police Department – $75 fee)

A certificate of insurance and additional insured endorsement (CG Form 20 26) naming the City of Pacific Grove as an additional insured, in an amount not less than $2 Million, is required prior to approval of this application.

FOR OFFICE USE ONLY:

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<th>ITEM</th>
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<tr>
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<td>Sound Permit ($75, if needed) (PD-SOUND)</td>
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<tr>
<td>Other Fees</td>
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Recreation Department Approval DATE
RENTAL POLICIES

1. All renters of City facilities shall complete and have on file with the Recreation Department a rental Facility Use Application. City facilities may not be sublet by renters without express authorization of the City.

2. Reservations will be initiated by completing and signing all necessary Permits and paying the applicable fees. Reservations will be confirmed (or denied) within four (4) business days of receipt of this permit application.

3. Person signing the Use Permit must be twenty-one (21) years of age or older.

4. Reservations will be taken on a first come, first served basis, at a maximum of six months and a minimum of ten (10) working days prior to use. Facility is not reserved until applicable fees have been paid, all permits are signed and final approval is granted.

5. If event is canceled, the rental fee will be refunded ONLY if notice is given thirty (30) days prior to the scheduled date of event.

6. **ALL REFUNDS ARE SUBJECT TO A 25% PROCESSING FEE.**

7. The facility will be available no earlier than 8:00AM and must be vacated by dusk.
   a. The Morris Dill Courts are permissible between the hours of 10:00AM – 5:00PM.
   b. Permits at the Morris Dill Courts shall not exceed 2-hours in length.

8. There will be **no music** allowed in the facility **before 9:00AM**.

9. A Sound Amplification Permit must be signed and returned with applicable fee 30 days prior to event, **with a payment of $75.00**.
   Live music requires authorization from Facility Coordinator.

10. **Alcohol consumption in public areas is strictly prohibited**

11. Time used for decorating and/or clean-up will be included in the total number of hours charged to an individual or organization.

12. **Use of helium balloons or other event decorations that may result in illicit waste or discharge are prohibited.**

13. All trash must be placed in trash receptacles and all decorations removed after use.

14. A City of Pacific Grove Police officer or reserve officer may be required at some activities at renter’s expense, as deemed necessary by the City. A minimum of one officer will be utilized.

15. City is not responsible for any items left on premises.

16. Future usage will depend on adherence to all policies and procedures governing use of the facility.

17. **Vehicles are prohibited on park grounds.** This includes unloading of items and passengers inside the park.

18. **Dogs are prohibited in all parks.**

19. If a bounce house is used, any commercial agency must have an insurance policy on file with the City and a City of Pacific Grove Business license.

20. Any group using a City facility on a rent-free basis is expected to clean up after such usage. **Any group which fails to clean up to the City’s satisfaction will be charged a minimum clean-up fee of $50.00.**

21. The renter agrees to indemnify and hold harmless the City of Pacific Grove, its agents, employees, or any other person against loss or expense, including attorney’s fees, by reason of the liability imposed by law upon the City, except in cases of the City’s sole negligence, for damage because of bodily injury, including death at any time resulting there from, sustained by any person or persons, or on account of damage of property are due or claim to be due to any passive negligence of the City, its employees or agents, or any other person. It is further understood and agreed that the renter shall, at the option of the City, defend the City of Pacific Grove with appropriate counsel, and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

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**This certifies that I have read the regulations of this Facility Use Permit Application and agree to abide by and enforce all rules and regulations of the City of Pacific Grove Recreation Department, to guarantee proper use and care of the facility requested herein, and to reimburse the City for any loss or damage.**

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**NAME (PRINT):**

______________________________

Signature: ______________________ Date: _____________________
# Ballpark/Court Use Fees

Pacific Grove Recreation Department  
302 16th St, Pacific Grove, CA 93950  
Phone: (831) 648-3134  
www.cityofpacificgorve.org/recreation

<table>
<thead>
<tr>
<th>TYPE</th>
<th>FACILITY</th>
<th>RATES</th>
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| PARK USE & PICNICS*         | Arnett  
Caledonia  
George Washington  
Muni                 | $53.00/Day (1-50 persons)  
$113.00/Day (51+ persons) |
| COURTS (Proposed)*          | Caledonia Basketball Court  
Lover's Point Volleyball Court  
Morris Dill Courts | $21.00/Hour (per court)         |
| FIELD PREP                  | Ballparks                            | $51.00/Hour                     |
| LIGHTS                      | Ballparks                            | $21.00/Hour                     |

*Fees and types of use will be revised through the adoption of the 2019/2020 Master Fee Schedule
CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950
RECREATION DEPARTMENT

AGENDA REPORT

TO: Recreation Board
FROM: Kyle Susic, Recreation Manager
MEETING DATE: March 28, 2019
SUBJECT: Recreation Board Goals and Objectives

RECOMMENDATION
Create a list of Goals and Objectives to assist the Recreation Staff with formulating a vision and course of action for 2019.

DISCUSSION
During the Recreation Board Meeting on February 28, the recreation staff encouraged Board members to provide staff with a list of Goals and Objectives for the year 2019. These Goals and Objectives will assist staff with responding to and implementing the vision created by the Recreation Assessment results. They will help serve as a roadmap for prioritizing projects, programs and tasks, as well as create a source of accountability for staff to use in their evaluation of the department throughout the year.

OPTIONS
1. Take no action
2. Provide alternate direction

RESPECTFULLY SUBMITTED,

RECREATION PROGRAM MANAGER
AGENDA REPORT

TO: Recreation Board
FROM: Kyle Susic, Recreation Manager
MEETING DATE: March 28, 2019
SUBJECT: Recreation Utilities

RECOMMENDATION
Receive report

DISCUSSION
During the Recreation Board Meeting on February 28, the Recreation Board advised staff to provide a detail of the facilities and financial responsibilities assigned to the recreation utilities account. Attached is a list of facilities that recreation is responsible for.

OPTIONS
1. Take no action
2. Provide alternate direction

RESPECTFULLY SUBMITTED,

[Signature]

RECREATION PROGRAM MANAGER
# RECREATION FACILITIES – UTILITIES

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<td>Municipal Ballpark</td>
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<td>Chautauqua Hall</td>
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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950
RECREATION DEPARTMENT

AGENDA REPORT

TO:          Recreation Board
FROM:        Kyle Susic, Recreation Manager
MEETING DATE: March 28, 2019
SUBJECT:     Recreation Department Updates

Agenda Item 7
Recreation Updates
- The department is continuing the recruitment process for Part-Time Summer Employees. Open positions include Lifeguards/Swim Instructors, Camp Counselors, Camp Leader and Lead Lifeguard. Priority interviews are scheduled to take place on Saturday, March 20 and Friday, April 5.

- Registration is open for the upcoming Spring Break Adventure Camp and Youth Track Club. Registration for summer programs is scheduled to open Monday, April 15.

- City staff have finalized a contractual agreement with CivicPlus to provide recreation software to the department. CivicPlus will serve as a database and management tool for all participant accounts, program registrations (in person and online), facility scheduling and reservation permits.

- Youth Center upgrades are currently taking place. New paint is being applied to the interior of the building this week.

Special Events
- The 62nd Annual “Pacific Grove Good Old Days” is scheduled for Saturday, April 6 and Sunday, April 7. The event is organized by the Chamber of Commerce and is a City Sponsored event.

Financial Report (Attachment #4-5)
The Revenue report for February was reported at $10,336.00. Expenditures for February are reported at $36,943.03. Income for the first eight months of the fiscal year show total Revenue collected is $149,756.57, or at 62% of expectations for the year, (this is down $21,738.82 from this period in 2018). Total Expenditures at this point of the fiscal year are reported as $571,483.63 or 69% of the budget, (this is an increase of $159,095.12 from this period in 2018). (please, see the attached reports.)

ATTACHMENTS
1. February Revenue Reports
2. February Expenditures Reports

RESPECTFULLY SUBMITTED,

RECREATION PROGRAM MANAGER
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