1. **Call to Order** - The meeting was called to order at 5:30pm.


3. **Approval and Acceptance of Meeting Minutes from July 25, Aug 22, and September 26** – unable to be approved.

4. **Approval of Agenda** - approved

5. **Council Liaison Announcements** – Council Member Amelio discussed a presentation from the economic development regarding marijuana. A further discussion will take place Nov. 6. Single use plastics will be banned city wide Earth Day 2020.

   **Board Member Announcements** - Mr. Gibson attended a Shoreline Management Presentation.

6. **Public Comments**
   - **Written Communications** – none.
   - **Oral Communications** – none.

7. **Unfinished / Ongoing Business**
   - **Parks & Recreation Facilities Assessment** – Board discussed assessment form Mr. Gibson put together. Some improvements to be made to ensure parks are adequately graded. Mr. Susic to send board members the assessment form to review and return with improvements prior to next meeting.

   - **Recreation Utilities** – Board discussed the attached Cal Am and PG&E expenditure report but found it challenging to adequately assess usage due to the descriptions needing more clarity. Board requested staff to name each site associated the utility hookup for clarity.

8. **New Business**
   - **Recreation Board Meeting Date Change** – Board approved a date change for the November board meeting to Tuesday, November 19th due to the observance of Thanksgiving.

9. **Staff Reports**
   - **Recreation Updates** – Mr. Susic provided recreation updates for fall break programs and online park applications. He also discussed upcoming events including the West Coast Crosley Car Meet, Veterans Day Ceremony, and the By the Bay 3K and Monterey Bay Half Marathon.

10. **Items for Next Agenda** –
    - **George Washington Park Sub Committee upgrade plan review.**
    - **Discuss the Parks & Recreation Assessment spreadsheet.**
    - **Relationship between PGUSD and Recreation Department updates.**

11. **Adjournment** – Meeting was adjourned at 6:38pm.

Next meeting is scheduled for Tuesday, November 19, 2019 at the Council Chamber City Hall at 300 Forest Avenue, Pacific Grove, CA. at 5:30 pm.

This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities. A limited number of devices are available to assist those who are hearing impaired. If you would like to use one of these devices, please contact the Community Development Department at (831) 648-3183.

Respectfully submitted,
David Baird