NOTICE OF REGULAR MEETING

TRAFFIC SAFETY COMMISSION

DATE & TIME: January 22, 2019: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PUBLIC COMMENT
   A. Written Communications.
   
   B. Oral Communications *(Comments from the audience will not receive Traffic Safety Commission action at this meeting. Comments must deal with matters subject to the jurisdiction of the Traffic Commission and will be limited to three minutes. Whenever possible, letters should be submitted to the Commission in advance of the meeting.)*

4. COMMISSIONER AND STAFF ANNOUNCEMENTS
   A. Announcements
      1. Minutes for this meeting are scheduled to be prepared by Linda Peterson, the Traffic Safety Commission Secretary.

   B. Staff and Commissioner’s meeting attendance of interest to this Commission
      1. Reports from any relevant meetings that occurred between November 9, 2018 and January 15, 2019
5. APPROVAL OF MINUTES
   A. Approval of Minutes of Prior Meetings
      Minutes were prepared by: Linda Peterson
      Recommended Action: Approve Minutes

6. REGULAR AGENDA:
   A. PUBLIC HEARINGS:
      1. None.

   B. UNFINISHED BUSINESS:
      1. Status of residential parking permits on 10th St and Doc Ricketts Row.
         William Silva / Police Department to provide status


   C. NEW BUSINESS:
      1. Election of Chairperson, Vice Chairperson and Secretary for 2019

      2. Discussion on email from Diane Howell on request for 4 way stop sign
         on Lighthouse and Congress received on November 20, 2018.
         Recommended Action: Receive report, discuss and take appropriate
         action as necessary

      3. Discussion on email received on January 6, 2019 on Stop signs at
         Fountain and Pine. Recommended Action: Receive report, discuss
         and take appropriate action as necessary

      4. Presentation of the annual traffic collision report for 2018.
         Recommended Action: Receive report, discuss and take appropriate
         action as necessary.

   D. REPORTS FROM SUB-COMMITTEES:
      1. Monthly status reports (as available)
         None

7. ADJOURNMENT

This meeting is open to the public and all interested persons are welcome to attend. The City of
Pacific Grove does not discriminate against individuals with disabilities and meetings are held in
accessible facilities.
Minutes of November 13, 2018 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: November 13, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. CALL TO ORDER at 4:00pm. In attendance: Commissioners Kubica, Terry, Kim, Nodzenski, Flores-Munoz, and Petersen. Also in attendance: Traffic Engineer Silva, Public Works Director Gho, Councilmember Fisher, and Commander Lakind

2. APPROVAL OF THE AGENDA: Unanimous

3. PUBLIC COMMENT
   A. Written Communications, None

   B. Oral Communications None

4. COMMISSIONER AND STAFF ANNOUNCEMENTS
   A. Announcements

Item 5.A
1. Starting in January 2018, the Traffic Safety Commission Meeting will be held on the 4th Tuesday of each month at 4:00pm in the Council Chambers.

B. Staff and Commissioner’s meeting attendance of interest to this Commission: Commissioner Kim attended the TAMC Bike & Pedestrian Facilities Advisory Committee in November:

1. The City of Pacific Grove is working on 2 projects that will improve Safe Routes to School: Pacific Grove Highway 68 Corridor Plan improvements: add continuous sidewalks and bike facilities along Highway 68 in Pacific Grove (Forest to Sunset). The City has applied for a State grant to start construction, and will find out the end of December if they were successful in getting the grant. Pine Avenue Complete Streets improvements – the City is working on design for bike and pedestrian improvements along Pine Ave.

TAMC should have a Safe Routes to School mini grant program up and running in Spring 2019 to support education and encouragement programming at schools across the County.

If anyone in Pacific Grove is interested in hosting a walk/bike to school event or program and would like support, contact:

Ariana Green
Associate Transportation Planner
Direct: 831.775.4403
Office: 831.775.0903
Ariana@tamcmonterey.org

5. APPROVAL OF MINUTES

A. Approval of Minutes of Prior Meetings


Minutes were prepared by: Linda Peterson

Recommended Action: Amend Number 4A1: Commissioner and Staff Announcements to remove TE Silva and replace with Mr. Gho who had reviewed and advised parking issues at 731 Ocean View. (attached)

The minutes with amending passed unanimously.

6. REGULAR AGENDA:

A. PUBLIC HEARINGS:

1. None.

B. UNFINISHED BUSINESS:

1. Letter for the Chamber of Commerce on Speeding on Lighthouse Avenue from Lighthouse Cinema to Petra Restaurant. Action: Per TE Silva, a speed trailer was put out and there was no significant problem noted. However, Mr. Silva advised that the city is currently refreshing the painting in the streets and will refresh this particular area in the next couple of months.
2. Discussion on residential parking permits on 10th St and Doc Ricketts Row. **Action:** After much discussion, the motion was passed 5-1, with Commissioner Kim dissenting, to:
   1.) Accept the suggestions made in TE Silva’s Report dated 11/13/18,
   2.) Allow permits on 10th from Doc Rickets Row to Central Ave and allow permits on Doc Rickets Row from Monterey to 9th.

C. **NEW BUSINESS:**
   1. We have a parking issue on our block. There is a space between 809 and 811 Gate St that if a car parks there, 3 homes can't get to their parking. We would like to request having the space painted RED so that no one parks there. I will attach a picture which I hope will tell the story. Thank you for your attention to this matter, See attached Photo
      **Action:** Traffic Engineer Silva will paint this red – no motion necessary.

   2. Name: Dustin McWhirter
      Email: dustin.mcwhirter@yahoo.com

      **Message:**
      I recently contacted the Mayor about the Eardley and Pine intersection and he referred me to this contact. I filed a complaint about the intersection a few weeks ago.
      Since there I've personally seen four times where accidents have almost occurred because of the design of the intersection. Just this last Friday I was almost hit by someone as I came up the hill on Eardley.
      What is the city doing in regards to this intersection?
      **Attached File:**
      Submitted on Sunday, October 28, 2018 - 12:41 pm
      **Action:** Public Works Director Daniel Gho advised that Mr.McWhirter may contact him to discuss this matter. Currently, Public Works is thoroughly evaluating Pine Ave and is working on a new design for the Pine Corridor. The new design will be presented to the new city council and Eardley/Pine will be addressed at that time.

D. **REPORTS FROM SUB-COMMITTEES:**
   1. Monthly status reports (as available)
      None

7. **ADJOURNMENT at 5:18pm.**

*This meeting is open to the public and all interested persons are welcome to attend. The City of Pacific Grove does not discriminate against individuals with disabilities and meetings are held in accessible facilities.*
*Amended*Minutes of October 9, 2018 Regular Meeting

TRAFFIC SAFETY COMMISSION

DATE & TIME: October 9, 2018: 4:00 p.m.

LOCATION: Council Chamber – City Hall – 300 Forest Avenue

MEETING AGENDA

1. CALL TO ORDER at 4:00pm. In attendance were Commissioners Kubica, Terry, Nodzenski, Kim, and Petersen. Commissioner absent: Al Munoz-Flores. Also in attendance: Police Chief Christey, PGPD Administration Manager Jocelyn Francis, and Traffic Engineer Bill Silva.

2. APPROVAL OF THE AGENDA: Unanimous approval

3. PUBLIC COMMENT
   A. Written Communications. None
   B. Oral Communications. None

4. COMMISSIONER AND STAFF ANNOUNCEMENTS
   A. Announcements
      1. *Amended to remove TE Silva and replace with Public Works Director Gho who advised that he had reviewed parking issues at 731 Ocean View. His recommendation to the owner was to remove the shrubs and plants to provide access to the walkway.
B. **Staff and Commissioner’s meeting attendance of interest to this Commission**
   1. Reports from any relevant meetings that occurred between September 7, 2018 and October 5, 2018. None

5. **APPROVAL OF MINUTES**
   A. **Approval of Minutes of Prior Meetings**
      Minutes were prepared by: Linda Peterson
      Recommended Action: Approve Minutes: Unanimous

6. **REGULAR AGENDA:**
   A. **PUBLIC HEARINGS:**
      1. None.
   
   B. **UNFINISHED BUSINESS:**
      1. None

   C. **NEW BUSINESS:**
      1. Letter for the Chamber of Commerce on Speeding on Lighthouse Avenue from Lighthouse Cinema to Petra Restaurant. **Action:** TSC received report, discussed. Councilman Rudy Fisher also spoke on this issue. Chief Christey advised that PGPD would monitor as a traffic enforcement issue. TE Silva advised he would review the markings and advise.

      2. Discussion on Pacific Grove parking policy 100-5. **Action:** TSC received the updated policy, and moved to have PGPD Admin. Jocelyn Francis take to PG City Council for review.

      3. Discussion on residential parking permits on 10th St and Doc Ricketts Row. **Action:** Public comment came from Virginia Madden and Charles McKinder. After discussion, TE Silva advised that he will have staff review and bring back suggestions at the next meeting. Unanimous approval by TSC to take to staff for review and advice.

   D. **REPORTS FROM SUB-COMMITTEES:**
      1. Monthly status reports (as available)
      None

7. **ADJOURNMENT at 4:42pm**
Item 6.C.2

Message:
The city needs to install a 4-way stop sign at Congress & Lighthouse. I use that crosswalk frequently (and have, for 40+ years); and cars STILL are exceeding the speed limit through there, playing “chicken” with the pedestrians, entering the crosswalk when pedestrians are in it, and using aggressive driving behavior. A 4-way would automatically slow down cars, (the biggest offenders coming from the Asilomar direction), and provide safety for walkers. I guess the city could wait until a fatality and a 5 million dollar law suit, but that seems stupid. The city also needs a 4-way stop sign at Congress & Pine, for the same reason. And while I am at it, there is one crosswalk on Pine, at Forest, and nothing else for 14 + blocks towards Asilomar; really????? How about a crosswalk at the 4-way also.

Item 6.C.3

Message:
The Stop Signs at Pine and Fountain don’t work. I notice cars running the stop sign at least once every few days. I don’t think drivers intentionally run stop signs. Instead, I think there is something intrinsically wrong with the placement and/ or brightness of those signs. Especially bad is the sign when you are driving towards Monterey on Pine, compounded if the sun is low in the sky. That sign is too far from the corner because of the palm tree and is in its shade.. This being a school crossing corner, it is an avoidable accident just waiting to happen.

Pebble Beach has a wonderful solar-powered lighted stop sign outside Spanish Bay. Seems like this would be an easy fix.

Thank you for any help you can offer. I would appreciate your responding to me with your analysis of the situation and plan to remedy.

Thank you.
Andrea Carter
AGENDA REPORT

TO: Honorable Mayor and Members of City Council
FROM: Amy Christey, Chief of Police and Anastazia Aziz, AICP, Principal Planner
MEETING DATE: November 7, 2018
CEQA: Does Not Constitute a “Project” under the California Environmental Quality Act (CEQA) 15378

RECOMMENDATION
Hold second reading and adopt an ordinance to amend PGMC sections 16.08.030, 16.08.040 and 23.70.060 to change meeting dates, and PGMC Title 16 (commission composition, duties and responsibilities)

BACKGROUND
On October 17, 2018 staff presented the first reading of a draft proposed amendments to change meeting dates found in municipal code Titles 16 and 23, and Title 16 commission composition, duties and responsibilities.

DISCUSSION
The City Council provided input on the draft, which added “and safety” to 16.08.040 (b).

(b) To recommend to the legislative body of this City and to the City Traffic Engineer ways and means for improving traffic conditions and safety;

These changes simplify the ordinances for the purpose of future meeting date changes and address commission composition, duties and responsibilities for the Traffic Safety Commission.

OPTIONS
1. Take no action
2. Provide alternate direction

FISCAL IMPACT
There is no net fiscal impact.

GOAL ALIGNMENT
Recommendation aligns with Goal 8: Operational Excellence.
ATTACHMENTS
1. Ordinance

RESPECTFULLY SUBMITTED:

Amy Christey
Chief of Police

Anastazia Aziz
Principal Planner

Ben Harvey
City Manager
ORDINANCE NO. 18-

AN ORDINANCE OF THE CITY OF PACIFIC GROVE
AMENDING §16.08.030, §16.080.040 AND §23.70.060 OF THE PACIFIC GROVE MUNICIPAL CODE REGARDING THE TRAFFIC SAFETY COMMISSION AND ARCHITECTURAL REVIEW BOARD MEETING TIMES

FINDINGS

1. The City Council of the City of Pacific Grove (City) regulates City Commissions, Boards, and Committees.

2. City Staff realized the inefficiency of having several boards closely scheduled together, delaying projects and the inflexible language in the Municipal Code.


4. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. and the enactment of this ordinance does not constitute a “project” as defined in the California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The text set forth in existing Chapter §16.08.030 of the Pacific Grove Municipal Code entitled, “Traffic safety commission - Established” and 16.080.040 entitled, “Traffic safety commission – Duties” shall be amended by the addition of all text shown in bold, italic underscored text (bold, italic, underscored text), deletion by strikethrough, as follows:


(a) There is established a traffic safety commission to serve without compensation, and consisting of seven voting members who are not officers of the city, to be appointed and removed by the mayor with the approval of the city council. All appointees shall serve for a two-year term. Three of the members shall be appointed to terms ending on January 31st in odd-numbered years, and four for terms ending on January 31st in even-numbered years.
(b) The traffic safety commission shall meet on the second Tuesday of once each month and may adopt such rules as needed for the conduct of its deliberations, including the selection of the member who shall serve as chairperson and one other member who shall serve as secretary.

(e) The chief of police shall serve as secretary to the traffic safety commission.

(e g) The City Traffic Engineer, the Public Works Director and the Police Chief shall be ex officio members.


It shall be the duty of the Traffic Safety Commission:

(a) To suggest the most practicable means for coordinating the activities of all officers and agencies of this city having authority with respect to the administration or enforcement of traffic regulations;

(b) To stimulate and assist in the preparation and publication of traffic reports;

(e g) To receive complaints having to do with traffic matters;

(d h) To recommend to the legislative body of this City and to the City Traffic Engineer ways and means for improving traffic conditions and safety the administration of enforcement of traffic regulations;

(e c) To appoint a representative to the Transportation Agency of Monterey County (TAMC) bicycle and pedestrian Committee; and

(d d) To review and make recommendations to the legislative body of this city regarding bicycle and pedestrian facilities within the city.

SECTION 3. The text set forth in existing Chapter §23.70.060 of the Pacific Grove Municipal Code entitled, “Architectural review board” shall be amended by the addition of all text shown in bold, italic underscored text (bold, italic, underscored text), deletion by strikethrough, as follows:

23.70.060 Architectural review board.

(a) Purpose. This section establishes procedures for the city’s architectural review of structures, in order to promote the orderly and harmonious development of the city, and to protect its architectural character.

(b) Establishment. The architectural review board is hereby established as follows:

(1) Membership. The board shall consist of seven voting members, appointed by the mayor, with the approval of the council. At least two of the members shall have professional experience as an architect, landscape architect, engineer, designer, or draftsperson; at least two members shall have experience in the building industry; one
member appointed from the general public shall demonstrate a special interest, competence, experience or knowledge in architecture or building material.

(2) Term of Office, Attendance. All appointees shall serve for a two-year term, and may be removed at the pleasure of the council. Three of the board members shall be appointed for terms ending on January 31st in odd-numbered years, and four for terms ending on January 31st in even-numbered years. A member’s seat shall be deemed vacated upon two consecutive absences from regular meetings without being excused by the chair.

(3) Meetings. The board shall meet **no less frequently than once per month** the fourth Tuesday of each month and may adopt rules as needed for the conduct of its deliberations, including the selection of the member who shall serve as chair.

SECTION 4. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement effect this Ordinance.

SECTION 5. If any provision, section, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 6. In accordance with Article 15 of the City Charter, this ordinance shall become effective on the thirtieth (30th) day following passage and adoption hereof.

SECTION 7. PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE THIS _____ day of __________, 2018 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

________________________
BILL KAMPE, Mayor
ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

DAVID C. LAREDO, City Attorney
MEMO

January 18, 2019

To: Traffic Safety Commission
From: William J. Silva, P. E., Traffic Engineer
Subject: Traffic Collision Report Summary for 2018

The attached table of High Traffic Collision Intersections was prepared from the Police Department records of traffic collisions reported in the calendar year 2018, and includes the pedestrian and bicycle collisions for that period. A total of 256 collisions were reported in 2018.

The table of collision rates per million vehicle miles driven, was prepared for the major street corridors within the City. The Collision Rate represents the relationship of the number of collisions along a segment of street relative to the average daily traffic (ADT) on the street, and the length of the segment.

In addition to the attached tables, the following is a summary of other factors related to the reported collisions:
- 25 involved injuries
- 42 required that vehicle be towed away
- 189 were reported as having vehicle driven away or property damage only

The reported collisions also provide information regarding the Primary Collision Factor related to the section of the California Vehicle that was violated. The following is a summary of Primary Collision Factor information:
- 7 caused by following too close
- 44 related to parking and backing
- 59 related to turning movements and signaling
- 17 violations of the Basic Speed Law
- 32 violations of stop or yield signs, or traffic signals
- 1 violation of pedestrian right-of-way
- 3 driving under the influence, DUI
- 93 other causes of improper driving or unknown factor

cc: Daniel Gho, Public Works Director
    Commander Lakind, Police Department

Attachments: Table of High Traffic Collision Intersections and Pedestrian and Bicycle Collisions, 2018
Collision Rate per Million Vehicle Miles on Major Street Corridors

Collisions Report TSC 2019 0118
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Vehicle/Pedestrian Collisions

- David Ave. at Patterson Ave. Ave. 4/27
- Forest Ave. south of Lighthouse Ave. 9/8
- Eardley Ave. at Central Ave. 9/15
- Grove Acre Ave. at 210 9/16
- Forest Ave. north of Laurel Ave. 11/16

Vehicle/Bicycle Collisions

- Forest Ave. at Syida Dr. 1/19
- David Ave. at Patterson Ln. 2/5
- Ocean View Blvd. at Dewey Ave. 7/4
- Sunset Dr. at Crocker Ave. 7/26
- 400 Ocean View Blvd. 8/4
- 200 Ocean View Blvd. 8/18
- 700 Ocean View Blvd. 8/31
- 1300 Ocean View Blvd. 12/15

Reference:

Police Department Traffic Collision Report Summary, 1/1/2018 to 12/31/2018
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<th>To</th>
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