

CITY APPLICATION MATERIALS REQUIRED:

After applying for a building permit, please provide CDD Staff with:

- Water Credit Application from City website
- Water Release Form and email to applicant from Monterey Peninsula Water Management District (MPWMD) verifying units requested
- Parcel grant deed with legal description
- Application payment to City



MORE INFO:



831-648-3183



300 Forest Avenue
Pacific Grove, CA
93950



aallenbaugh@
cityofpacificgrove.org

lohalloran@
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building@
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WATER CREDITS
(cityofpacificgrove.org)



City of Pacific Grove

WATER
CREDIT SALES
PROCESS





PROCESS:

- Staff processes application and prepares documents for signature.
- Buyer signs and notarizes documents, then returns them to the City.
- Documents are delivered to Chicago Title Co.
- Title Co. contacts buyer with wiring instructions.
 - Title Co. sends escrow documents to the Buyer and the City.

MPWMD



Contact Us | Monterey Peninsula Water Management District
(mpwmd.net)

Chicago Title



Chicago Title | Monterey - Contact
(chicagotitlemonterey.com)



- Buyer brings MPWMD Water Release Form to City Hall.
- Signed water form and electronically date stamped plans are emailed to the applicant for them to obtain their Water Permit from MPWMD.
- Applicant emails Water Permit to building@cityofpacificgrove.org and communicates with building staff about next steps.