



PACIFIC GROVE POLICE DEPARTMENT

A: 580 PINE AVENUE, PACIFIC GROVE, CA 93950 P: (831) 648-3143 E: PGPDRECORDS@CITYOFPG.ORG

POLICE REPORT REQUEST

INCIDENT INFORMATION

CASE REPORT NUMBER (IF KNOWN)	INCIDENT DATE (IF KNOWN)
INCIDENT LOCATION (IF KNOWN)	

REQUESTER INFORMATION

NAME (LAST, FIRST)	DATE OF BIRTH
ADDRESS	
PHONE NUMBER	E-MAIL ADDRESS

- Additional information may be required to complete your request.
- A copy of your Driver's License or Passport must be provided with your request.
- We will respond as to whether records will be disclosed no later than ten calendar days from the first calendar day after receipt of the request.
- Please **DO NOT** send payment with your request.

Submit your completed application in person or by e-mailing it to PGPDRecords@cityofpg.org

REQUESTERS SIGNATURE	DATE
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OFFICIAL USE ONLY

DATE	STATUS (CIRCLE ONE)		INITIALS AND BADGE NUMBER
	On Submit	On Hold	
	On Submit	On Hold	
	On Submit	On Hold	
	On Submit	On Hold	
	On Submit	On Hold	

REVIEW DETERMINATION	APPROVED/DENIED BY
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