ORDINANCE NO. 21-018

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE
AMENDING THE SALARY SCHEDULE FOR ADMINISTRATIVE TECHNICIAN

Findings

1. In February 2020, City Council approved the General Employees Association (GEA) Memorandum of Understanding (MOU) which included a salary adjustment to the Administrative Technician classification; and

2. As part of the approved MOU, a $655.67 monthly increase was provided to the Administrative Technician classification effective the first full pay period in July 2021; and

3. This is part one of two pay increase installments to bring this classification up to 95% of market median in total compensation; and

4. The second increase of $655.67 is effective the first full pay period in July 2022; and

5. Amendment to the salary schedule classification plan must be adopted by the City Council pursuant to Pacific Grove Municipal Code (PGMC) Section 4.20.280; and

6. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a “project” as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

Ordinance

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to PGMC § 4.20.280 is amended for Administrative Technician classification.

<table>
<thead>
<tr>
<th>Step</th>
<th>Hourly Rate</th>
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<tr>
<td>1A</td>
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<td>7G</td>
<td>$38.46</td>
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<tr>
<td>8H</td>
<td>$39.43</td>
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</table>
SECTION 3. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 4. In accord with Article 15 of the City Charter, this ordinance shall become effective on July 11, 2021.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 7th day of July 2021, by the following vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri and Tomlinson.

NOES: None.

ABSENT: None.

APPROVED:

BILL PEAKE, Mayor

ATTEST: 7/9/2021

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

DAVID C. LAREDO, City Attorney