ORDINANCE NO. 22-001

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE
AMENDING THE CLASSIFICATION SCHEDULE TO ADD INFORMATION
TECHNOLOGY SUPPORT SPECIALIST

Findings

1. Amendment to the City classification plan must be adopted by the City Council pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280; and

2. Staff recommends amendment to the salary schedule to add Information Technology (IT) Support Specialist; and

3. With growing demands for technology needs, this new classification of IT Support Specialist was created for additional IT technology skills and knowledge; and

4. City Council has approved a part-time IT Support Specialist position in the FY 21/22 budget; and

5. Any amendment to the classification plan must be adopted by the City Council pursuant to Pacific Grove Municipal Code (PGMC) Section 4.20.280; and

6. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a “project” as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

Ordinance

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to Charter Article 15 and PGMC § 4.20.280 is established for the Information Technology Support Specialist classification with the following salary schedule. All other salaries remain unchanged.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Steps (Hourly Rate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Support Specialist</td>
<td>1A 2B 3C 4D 5E 6F 7G 8H</td>
</tr>
<tr>
<td></td>
<td>$25.24 $26.50 $27.83 $29.22 $30.68 $31.45 $32.23 $33.04</td>
</tr>
</tbody>
</table>
SECTION 3. The City Manager is directed to execute all documents and to perform all
other necessary City acts to implement this Ordinance.

SECTION 4. Upon approval at second reading, this ordinance shall be given an effective
date of the first full pay period following the 2nd reading of the ordinance.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 19th day of January, 2022, by the following vote:

AYES: Mayor Peake, Mayor Pro Tem McAdams, Councilmembers Amelio, Coletti, Poduri,
Smith, and Tomlinson

NOES: None.

ABSENT: None.

APPROVED: ____________________________________________________________________

BILL PEAKE, Mayor

ATTEST: ___________________________________________________________________
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM: ____________________________________________________________________

DAVID C. LAREDO, City Attorney